



SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

Regular Board Meeting Agenda

Thursday, July 21, 2022

12:00 – 4:00 pm

Sunflower Theatre, 8 East Main Street, Cortez, CO

12:00 – 1:30 p.m.

The Board of Directors of the Southwest Colorado Council of Governments has been invited to join the Board of Directors of the Region 9 Economic Development District for lunch and discussion.

1:30 – 4:00 p.m.

- I. Introductions
- II. Public Comment – 5 minutes per person
- III. Presentations
 - a. 2021 Audit Presentation – Haynie and Company
- IV. Consent Agenda
 - a. April 2022 Board Minutes
 - b. June 2022 Executive Committee Minutes
 - c. April, May, June 2022 Financials
 1. 2022 6-month Budget Status
- V. Discussion Items
 - a. Region 9 Transition and Timeline
 - b. 2023 Proposed Dues
 - c. Letter of intent for Region 9 to submit regional broadband applications
- VI. Decision Items
 - a. Approval to apply for Transit Coordination Grant
 - b. Modify December meeting date
 - c. Transition support contract
- VII. Reports

Staff will be available for questions on the written reports

 - a. Attendance Report
 - b. Staff Report
 - c. Region 9 Update
 - d. Broadband Report
 - e. Fiscal Administration Report
 - f. Grant Updates
 - g. Housing Updates
 - h. Transportation/Transit Report

Video/Phone Conference Info:

<https://zoom.us> Webinar ID: 964 1237 6617

US: +1 669 900 6833, Webinar ID: 964 1237 6617

135 Burnett Drive, Unit 1, Durango, CO 81301

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Introductions

Public Comment

Please limit comments to 5 minutes per person

Presentations

2021 Audit Presentation

Southwest Colorado Council of Governments

ANNUAL FINANCIAL REPORT

December 31, 2021

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Members of the Board of Directors
Southwest Colorado Council of Governments

Opinions

We have audited the accompanying financial statements of the governmental activities and each major fund of Southwest Colorado Council of Governments (the Council) for the year ended December 31, 2021 and the related notes to the financial statements, which collectively comprise the Council's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Southwest Colorado Council of Governments, as of December 31, 2021 for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Southwest Colorado Council of Governments and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Southwest Colorado Council of Governments's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Southwest Colorado Council of Governments's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Southwest Colorado Council of Governments's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison for the General Fund be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audits were conducted for the purpose of forming an opinion on the financial statements that collectively comprise Southwest Colorado Council of Governments's financial statements as a whole. The supplementary information section is presented for purposes of additional analysis and is not a required part of the financial statements.

The other supplementary information, as listed in the table of contents, is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Sincerely,

Haynie & Company

Littleton, Colorado
_____, 2021

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Southwest Colorado Council of Governments Management Discussion and Analysis

As management of the Southwest Colorado Council of Governments (Council), we offer readers of the Council's financial statements this narrative overview and analysis of the financial activities of the Council for the fiscal year ended December 31, 2021. Please read it in conjunction with the financial statements.

FINANCIAL HIGHLIGHTS

- Total assets exceed total liabilities (net position) by \$46,178 at the close of the fiscal year.
- Total net position decreased by \$315.
- Total revenue and expenditures in the General Fund were less than budgeted appropriations.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The three components of the financial statements are: (1) Government-wide financial statements which include the Statement of Net Position and the Statement of Activities. These statements provide information about the activities of the Council as a whole. (2) Fund financial statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Council's operations in more detail than the government-wide statements. (3) Notes to the financial statements.

Reporting on the Council as a Whole

The Statement of Net Position and the Statement of Activities (Government-wide)

A frequently asked question regarding the Council's financial health is whether the year's activities contributed positively to the overall financial well-being. The Statement of Net Position and the Statement of Activities report information about the Council as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Council's net position and changes in them. Net position, the difference between assets and liabilities, are one way to measure the Council's financial health, or financial position. Over time, increases or decreases in net position are an indicator of whether the financial health is improving or deteriorating

The Statement of Net Position and the Statement of Activities, present information about the following:

- Government activities – All of the Council's basic services are considered to be governmental activities. Grants, intergovernmental revenues and other non-exchange revenues finance most of these activities.

Reporting the Council’s Most Significant Funds

Fund Financial Statements

The fund financial statements provide detailed information about the most significant funds—not the Council as a whole. The Council’s major fund uses the accounting approaches as explained below.

- Governmental funds – All of the Council’s basic services are reported in governmental funds. The Council has one major fund, the general fund, which is used to report the majority of its governmental operations. The Fiber Fund is a non-major fund used to track contributions and expenses for fiber replacement.

Governmental funds focus on how resources flow in and out with the balances remaining at year-end that are available for spending. These funds are reported using an accounting method called the modified accrual accounting method, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Council’s general government operations and the basic services it provides. Government fund information shows whether there are more or fewer financial resources that can be spent in the near future to finance the Council’s programs.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position may serve over time as a useful indicator of the Council’s financial position. The Council’s combined assets exceed liabilities by \$46,178 as of December 31, 2021 as shown on the following condensed statement of net position.

Statements of Net Position:

	2021	2020	Change
Current assets	\$ 140,449	\$ 118,307	\$ 22,142
Total assets	140,449	118,307	22,142
Current liabilities and deferred inflows of resources	94,271	71,814	22,457
Total liabilities and deferred inflows of resources	94,271	71,814	22,457
Net Position			
Restricted	19,504	19,502	2
Unrestricted	26,674	26,991	(317)
Total Net Position	\$ 46,178	\$ 46,493	\$ (315)

Governmental Activities

The cost of all governmental activities this year was \$603,261. Of this, \$480,399 was subsidized by operating grants and contributions received from other governmental organizations. Charges for services totaled \$71,488.

The Council's programs include: General Government and Grants passed through to member governments. Each programs' net cost (total cost less revenues generated by the activities) is presented below. The net cost shows the extent to which the Council's revenues support each of the Council's programs.

Statements of Activities:

Revenues	2021	2020	Change
Charges for services	\$ 71,488	\$ 116,772	\$ (45,284)
Operating grants and contributions	531,458	394,908	136,550
Total revenues	602,946	511,680	91,266
Expenses			
General government	480,399	485,237	(4,838)
Grants passed through to member governments	122,862	57,399	65,463
Total expenses	603,261	542,636	60,625
Change in net position	(315)	(30,956)	30,641
Net position, beginning	46,493	77,449	(30,956)
Net position, ending	\$ 46,178	\$ 46,493	\$ (315)

Total resources available during the year to finance governmental operations were \$46,178 consisting of net position at January 1, 2021 of \$46,493 and program revenues of \$602,946. The total cost of governmental activities during the year was \$603,261. Governmental net position decreased by \$315 to \$46,178.

General Fund Budgetary Highlights

The final appropriations for the general fund at year-end were equal to actual expenditures. Actual revenues were equal to final budget. Budget amendments were made during the year to prevent budget overruns and to increase appropriations for unanticipated expenditures after adoption of the original budget.

NEXT YEAR'S BUDGET AND ECONOMIC FACTORS

In considering the Council's Budget for calendar year 2022, the Council's Board and management estimated the budget for operating revenues and expenditures to be comparable to the year ended December 31, 2021.

CONTACTING THE COUNCIL'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the Council's finances for all those with an interest in the government's finances and to show the Council's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Laura Lewis Marchino, Region 9 Economic Development District Executive Director, at 970-247-9621 or laura@region9edd.org.

Basic Financial Statements

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Southwest Colorado Council of Governments
Statement of Net Position
December 31, 2021

	Governmental Activities
Assets	
Cash and cash equivalents	\$ 89,918
Due from other governments	31,027
Restricted assets:	
Cash and cash equivalents	19,504
Total assets	\$ 140,449
Liabilities	
Accounts payable	\$ 86,074
Accrued liabilities	5,197
Total liabilities	91,271
Deferred Inflows of Resources	
Unearned revenue	3,000
Total deferred inflows of resources	3,000
Net Position	
Restricted - fiber replacement	19,504
Unrestricted	26,674
Total net position	46,178
Total Liabilities, Deferred Inflows of Resources, and Net Position	\$ 140,449

The accompanying notes are an integral part of these financial statements.

Southwest Colorado Council of Governments
Statement of Activities
For the Year Ended December 31, 2021

Functions/Program Activities	Program Revenues			Net (Expense) Revenue and Changes in Net Position of the Primary Government	
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities	Total
Governmental activities:					
General government	\$ 480,399	\$ 71,488	\$ 386,576	\$ (22,335)	\$ (22,335)
Grants passed through to member governments	122,862	-	144,882	22,020	22,020
Total governmental activities	\$ 603,261	\$ 71,488	\$ 531,458	(315)	(315)
Change in net position					(315)
Net position - beginning of year					46,493
Net position - end of year					<u>\$ 46,178</u>

The accompanying notes are an integral part of these financial statements.

Southwest Colorado Council of Governments
Governmental Funds Balance Sheet
December 31, 2021

	General Fund	Nonmajor Fiber Replacement Fund	Total Governmental Activities
Assets			
Cash and cash equivalents	89,918	\$ -	\$ 89,918
Due from other governments	31,027	-	31,027
Prepaid expenses	-	-	-
Restricted assets:			
Cash and cash equivalents	-	19,504	19,504
Total assets	\$ 120,945	\$ 19,504	\$ 140,449
Liabilities			
Accounts payable	\$ 86,074	\$ -	\$ 86,074
Accrued liabilities	5,197	-	5,197
Total liabilities	91,271	-	91,271
Deferred Inflows of Resources			
Unearned revenue	3,000	-	\$ 3,000
Total deferred inflows of resources	3,000	-	3,000
Fund Balances			
Restricted	-	19,504	19,504
Unassigned	26,674	-	26,674
Total Fund Balances	26,674	19,504	46,178
Total Liabilities and Fund Balances	\$ 117,945	\$ 19,504	\$ 137,449

There are no reconciling items between the Statement of Net Position and the Governmental Funds Balance Sheet.

The accompanying notes are an integral part of these financial statements.

Southwest Colorado Council of Governments
Governmental Fund Revenues, Expenditures,
and Changes in Fund Balances
For the Year Ended December 31, 2021

	<u>General Fund</u>	<u>Nonmajor Fiber Replacement Total</u>	<u>Total Governmental Activities</u>
Revenues			
Grant income	\$ 359,645	\$ -	\$ 359,645
Charges for services	71,488	-	71,488
Contributions from member governments	171,811	-	171,811
Miscellaneous	-	2	2
Total Revenues	<u>602,944</u>	<u>2</u>	<u>602,946</u>
Expenditures			
General government	480,399	-	480,399
Grants passed through to member governments	122,862	-	122,862
Total Expenditures	<u>603,261</u>	<u>-</u>	<u>603,261</u>
Excess of Revenues over Expenditures	<u>(317)</u>	<u>2</u>	<u>(315)</u>
Fund balances:			
Beginning of the year	<u>26,991</u>	<u>19,502</u>	<u>46,493</u>
End of the year	<u>\$ 26,674</u>	<u>\$ 19,504</u>	<u>\$ 46,178</u>

There are no reconciling items between the Government-Wide Statement of Activities and the Governmental Funds Statement of Activities.

The accompanying notes are an integral part of these financial statements.

Southwest Colorado Council of Governments

Notes to Basic Financial Statements

December 31, 2021

1. Organization

Organization

Southwest Colorado Council of Governments (the Council) is an association of local governments formed through inter-governmental agreements. The Council was formed in December 2009, pursuant to Colorado Revised Statutes, Sections 29-1-401 and 29-1-402. The Council was created for the purpose of promoting regional cooperation and coordination among local governments and between levels of government for the geographic area comprising the counties of Archuleta, Dolores, La Plata, Montezuma, and San Juan. The Council provides local public officials the means of responding more effectively to the local and regional problems of the member governments.

2. Significant Accounting Policies

Description of government-wide financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. All fiduciary activities are reported only in the fund financial statements. Governmental activities, which normally are supported by taxes, intergovernmental revenues, and other nonexchange transactions, are reported separately from business-type activities, which rely to a significant extent on fees and charges to external customers for support. Likewise, when applicable, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

Reporting entity

Southwest Colorado Council of Governments (Council) is governed by a board with representation appointed by its member governments. The board is responsible for setting policy, appointing administrative personnel and adopting an annual budget in accordance with the provisions of Colorado Revised Statutes.

The accompanying financial statements present the government and its component units, entities for which the government is considered to be financially accountable.

Basis of presentation – government-wide financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. Governmental activities, which normally are supported by grant income, charges for services, contributions from member governments, and other contributions. The primary government is reported separately from certain legally separate component units for which the primary government is financially accountable. The Council

Southwest Colorado Council of Governments

Notes to Basic Financial Statements (continued)

December 31, 2021

2. Summary of Significant Accounting Policies (continued)

is not financially accountable for any other entity, nor is the council a component unit of any other government.

Basis of presentation – fund financial statements

The fund financial statements provide information about the government's funds. Separate statements for each fund category—governmental, proprietary, and fiduciary—are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds. Major individual governmental and enterprise funds are reported as separate columns in the fund financial statements. The Council currently has no enterprise funds or fiduciary funds.

The government reports the following major governmental funds:

The **General Fund** is the government's primary operating fund. It accounts for all financial resources of the general government, except for those required to be accounted for in another fund.

Measurement focus and basis of accounting

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds.

Southwest Colorado Council of Governments
Notes to Basic Financial Statements (continued)
December 31, 2021

2. Summary of Significant Accounting Policies (continued)

Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

General revenues associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Entitlements are recorded as revenues when all eligibility requirements are met, including any time requirements, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end). Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end). All other revenue items are considered to be measurable and available only when cash is received by the government.

Assets, liabilities, deferred outflows/inflows of resources, and net position/fund balance

Cash and Cash Equivalents

The Council's cash and cash equivalents are considered to be cash on hand, demand deposits with original maturities of three months or less from the date of acquisition.

Receivables

Grants receivable and amounts due from other governments are shown net of estimated uncollectible amounts. All receivables at December 31, 2021 are considered collectible and, therefore, an allowance for uncollectible grants receivable and amounts due from other governments has not been recorded.

Unearned Revenue

Unearned revenues arise when resources are received by the Council before it has a legal claim to them, as when grant funding is received prior to the incurrence of qualifying expenditures.

Net position flow assumption

Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

Southwest Colorado Council of Governments

Notes to Basic Financial Statements (continued)

December 31, 2021

2. Summary of Significant Accounting Policies (continued)

Fund balance flow assumptions

Sometimes the government will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Fund balance policies

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. Categories are classified as either non-spendable, restricted, committed, assigned, or unassigned.

Non-Spendable Fund Balances indicate amounts that are not in a spendable form such as inventory or are required to be maintained intact. Restricted Fund Balances indicate amounts that can be spent only for the specific purposes stipulated by external resource providers such as grantors or enabling legislation. Restrictions may be changed or lifted only with the consent of the resource providers. The Committed Fund Balances indicate amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority, the governing council. The governing council can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

Amounts in the assigned fund balance classification are intended to be used by the Council for specific purposes but do not meet the criteria to be classified as committed. The board may assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment.

Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

Revenues and expenditures/expenses

Program revenues

Amounts reported as program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given

Southwest Colorado Council of Governments

Notes to Basic Financial Statements (continued)

December 31, 2021

2. Summary of Significant Accounting Policies (continued)

function or segment and 2) grants and contributions (including special assessments) that are restricted to meeting the operational or capital requirements of a particular function or segment. All taxes, including those dedicated for specific purposes, and other internally dedicated resources are reported as general revenues rather than as program revenues.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

Colorado State Constitution Article X, Section 20

The Council has concluded that the revenue, spending and debt limitations imposed by Colorado State Constitution Article X, Section 20 (Amendment 1, the 'TABOR' amendment) do not apply to them. This conclusion was primarily based on the fact that the Council does not impose a mill levy or collect taxes. In its deliberations, the Council and management took under consideration a legal opinion drawing the same conclusion.

3. Stewardship, Compliance and Accountability

Budgets and Budgetary Accounting

The Council's Board adheres to the following procedures in establishing the budgetary data reflected in the financial statements:

- In accordance with State statutes, prior to October 15, management submits to the Board of Directors a proposed operating budget for the calendar year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them for the upcoming year, along with estimates for the current year and actual data for the two preceding years. The State statutes require more detailed line item budgets be submitted in summary form. In addition, more detailed line item budgets are included for administration control. The level of control for the detailed budgets is at the Fund level.
- Public hearings are conducted.
- Prior to December 31, the budget is legally adopted through passage of a resolution.
- The Executive Director is required to present a monthly report to the Board explaining any variance from the approved budget.

Southwest Colorado Council of Governments

Notes to Basic Financial Statements (continued)

December 31, 2021

3. Stewardship, Compliance and Accountability (continued)

- Formal budgetary integration is employed as a management control device during the year for all funds of the Council.
- Appropriations lapse at the end of each calendar year.
- The Board may authorize supplemental appropriations during the year.

Budget amounts included in the financial statements report both the original and final amended budget. There were revisions made to the original budget during the year.

Budgets for governmental funds are adopted on a basis consistent with accounting principles generally accepted in the United States of America, except for long-term receivables and advances and capital lease financing which are budgeted when liquidated rather than when the receivable/liability is incurred.

Expenditures over Appropriations

Per C.R.S. 29-1-108(2), appropriations are made by fund or spending agency (e.g. department) within a fund at the discretion of the Board. The Board has made appropriations at the fund level and thus, expenditures may not legally exceed budgeted appropriations at the fund level. The Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget to Actual report as listed in the table of contents report those funds that exceeded approved budget appropriations, if any.

4. Cash Deposits, Marketable Securities and Investments

The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulators. Amounts on deposit in excess of federal insurance levels must be collateralized. The eligible collateral is specified by PDPA. PDPA allows the institution to create a single collateral pool for all public funds. The pool is to be maintained by another institution or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits.

The State Regulatory Commissions for banks and savings and loan associations are required by statute to monitor the naming of eligible depositories and reporting of the uninsured deposits and assets maintained in the collateral pools.

As of December 31, 2021, the Council's cash deposits had a bank balance of \$103,357 and a carrying balance of \$109,422, all of which was FDIC insured in 2021.

Southwest Colorado Council of Governments
Notes to Basic Financial Statements (continued)
December 31, 2021

4. Cash Deposits, Marketable Securities and Investments (continued)

Investments

Colorado statutes specify investment instruments meeting defined rating and risk criteria that local governments may invest in, which include:

- obligations of the United States and certain U.S. government agency securities,
- certain international agency securities,
- general obligation and revenue bonds of U.S. local government entities,
- bankers' acceptances of certain banks,
- commercial paper,
- written repurchase agreements collateralized by certain authorized securities,
- certain money market funds,
- guaranteed investment contracts, and
- local government investment pools.

Interest Rate Risk - As a means of limiting its exposure to fair value losses arising from prevailing market interest rates, the Council's investment policy states that the weighted average maturity of the portfolio shall be no greater than 2.5 years, and all investments shall have a final maturity not exceeding 5 years from the date of purchase.

As of December 31, 2021 the Council had no investments.

5. Unearned Revenue

In addition to liabilities, the statement of net position and balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

Unearned revenues of \$3,000 at December 31, 2021 consists mainly of grant monies received from the Statewide Internet Portal Authority for a digitization of historic records project. The Council will complete all performance obligations related to the grants in 2022.

Southwest Colorado Council of Governments

Notes to Basic Financial Statements (continued)

December 31, 2021

6. Concentrations

During 2021, the Council received most of its revenue from grants and from its member governments.

7. Contingencies

The Council administers projects through grants. These projects are subject to audit by granting agencies. A substantial amount of grant revenue has been awarded to subrecipients. These grants are subject to final review and approval as to allowability by the respective grantor agencies. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time. However, the Council expects such amounts, if any, to be immaterial.

8. Employee Retirement Benefits

The Council contributes to a 457b plan on behalf of all full-time employees. The plan is administered by ICMA-RC and provides that the Council matches up to 5% with the Council's contribution of \$5,228 during the year ending December 31, 2021.

Employees are fully vested immediately, foregoing any purpose of forfeitures. There is no employee contribution required. The Plan can be amended by the Executive Director.

9. Risks and Uncertainties

On March 11, 2020, the World Health Organization declared the outbreak of coronavirus (COVID-19) a pandemic. In response, many state and local governments instituted restrictions that substantially limited the operations of non-essential businesses and the activities of individuals. While some of these restrictions have been eased, there is still significant uncertainty around the extent and duration of those still in place and the possibility for restrictions to be increased again in the future. The extent to which the pandemic will impact the Council's financial results in the coming periods depends on future developments, including where there are additional outbreaks of COVID-19 and the actions taken to contain or address the virus. However, the Council believes it will be able to continue operations under current governmental guidelines while mitigating the impact as much as possible to minimize losses.

Required Supplementary Information

DRAFT

Southwest Colorado Council of Governments
Statement of Revenues, Expenditures
and Changes in Fund Balance—Actual and Budget
Governmental Fund Type—General Fund
For the Year Ended December 31, 2021

	Budgeted Amounts	Budgeted Amounts	Actual	Variance Favorable (Unfavorable)
	Original	Final		
Revenues				
Grant Income	\$ 440,325	\$ 440,325	\$ 359,645	\$ (80,680)
Charges for Services	162,961	202,704	71,488	(131,216)
Contributions from member governments	142,423	169,547	171,811	2,264
Other contributions	-	-	-	-
Total revenues	<u>745,709</u>	<u>812,576</u>	<u>602,944</u>	<u>(209,632)</u>
Expenditures				
General government				
Salaries and wages	143,789	156,089	163,647	(7,558)
Employee benefits	25,913	25,913	25,913	-
Advertising	200	200	113	87
Consulting	289,500	289,500	160,501	128,999
Computer and equipment	4,678	4,678	6,492	(1,814)
Insurance	3,390	4,090	3,387	703
Postage and printing	80	80	-	80
Professional fees	13,550	13,550	11,090	2,460
Rent and utilities	10,740	10,740	8,400	2,340
Travel and training	19,300	19,300	1,529	17,771
Supplies	850	850	1,624	(774)
Grant expenditures - All Hazards	156,900	156,900	122,862	34,038
Grant expenditures - Other	36,375	68,918	91,046	(22,128)
Other	37,946	37,946	6,657	31,289
Total general government	<u>743,211</u>	<u>788,754</u>	<u>603,261</u>	<u>185,493</u>
Excess revenues over (under) expenditures	2,498	23,822	(317)	
Fund balance at beginning of year			<u>26,991</u>	
Fund balance at end of year			<u>\$ 26,674</u>	

Other Supplementary Information

DRAFT

Southwest Colorado Council of Governments
Statement of Revenues, Expenditures
and Changes in Fund Balance—Actual and Budget
Governmental Fund Type—Fiber Fund
For the Year Ended December 31, 2021

	<u>Budgeted Amounts</u>		<u>Variance Favorable (Unfavorable)</u>
	<u>Original and Final</u>	<u>Actual</u>	
Revenues			
Contributions from member governments - Fiber	\$ -	\$ 2	\$ 2
Total revenues	<u>-</u>	<u>2</u>	<u>2</u>
Expenditures			
Fiber Consulting Services	-	-	-
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>
Excess revenues over (under) expenditures	<u>-</u>	<u>2</u>	<u>2</u>
Fund balance at beginning of year		<u>19,502</u>	
Fund balance at end of year		<u><u>\$ 19,504</u></u>	

DRAFT

Consent Agenda

**Southwest Colorado Council of Governments
April Board Meeting
Thursday, April 28, 2022, 1:30 p.m.
835 Main Avenue, Ste. 225, Durango, CO**

In Attendance:

Andrea Phillips – Town of Pagosa Springs
Willy Tookey – San Juan County
Mark Garcia – Town of Ignacio
Rachael Marchbanks – City of Cortez
Katie Sickles - Town of Bayfield (remote)

Staff in Attendance:

Laura Lewis Marchino – Region 9 EDD
Jessica Laitsch – Southwest Colorado Council of Governments

Guests in Attendance:

Kelly Koskie – City of Cortez
Ken Charles – Town of Dolores
Helen Katich - Senator Hickenlooper's Office (remote)
Laura Vanoni – Archuleta County

Introductions

The meeting was called to order at 1:35 p.m.

Public Comment

Helen reported that they are working through Congressionally Directed Spending requests, they should have next steps identified later in May. She described other efforts being undertaken by Senator Hickenlooper.

Consent Agenda

- a. March 2022 Board Minutes
- b. March 2022 Financials

Willy Tookey motioned to approve the consent agenda, Mark Garcia seconded, unanimously approved.

Discussion Items

a. Region 9 Integration and Strategic Plan
Laura described the current anticipated plan. She described the planned staff integration. Willy asked if one of the COG functions should be to act as fiscal sponsor for various grants for assorted non-governmental organizations. Ken mentioned that Region 10 operates this way. Laura described various areas for integration, including dues. She added that some non-COG members expressed concern about the impact to their dues. Rachael pointed out that a-la-carte dues would be complicated. Mark mentioned that some of the activities in the strategic plan have been ongoing or moving forward. Laura described the proposed changes to the strategic plan. Ken expressed support for one set of dues. There was discussion about the overarching issues that need to be addressed regardless of which organization does so. Laura described her thoughts to begin to more closely integrate the Boards and meetings. There was discussion about how to have the same representatives, meetings, or supplant the COG meeting with a subcommittee model.

Mark asked if there is value in the COG managing administrative matters for the various other groups. Jessica replied that it depends upon the specific group.

b. Project Manager Update

Laura summarized the status of the application process and asked if any board members would like to participate. Mark asked to see the top tier candidates. Ken suggested asking for participation from the Region 9 board.

c. Broadband Update

Laura described two upcoming broadband projects and the related grant requests. She reported that the regional consensus is to update the broadband plan. Andrea mentioned that an initial figure of \$50,000 was mentioned. She added that non-members could be asked to contribute, and the intent would be to focus on projects rather than on COG financial stability. Mark suggested seeking a written proposal. Mark asked for clarification that this is not budgeted. Laura replied this is not currently budgeted. Andrea suggested this may require a special meeting to approve. Mark suggested approving up to a maximum level. Staff will follow up as details are finalized.

Decision Items

a. Grant applications

1. EIAF Grant Application – Carrier Neutral Location
2. MMOF Grant Application – Digital Mobility Hub
3. Rural Surface Transportation Grant Application – Digital Mobility Hub

Willy Tookey motioned to approve the application for the Carrier Neutral Location, Mark Garcia seconded, unanimously approved.

Jessica described the proposed project and the two potential funding opportunities.

Willy Tookey motioned to approve the applications for MMOF and Rural Surface Transportation funds for the Digital Mobility Hub project, Rachael Marchbanks seconded, unanimously approved.

b. SWCCOG-SWTPR Contract

Andrea described the purpose of the change to a one-year contract period.

Mark Garcia motioned to approve the SWCCOG-SWTPR contract, Willy Tookey seconded, unanimously approved.

c. Letter of Support – La Plata County and CDOT Hwy 160 Elmore's to Dry Creek

Andrea described the purpose of the request, she added that this seems to fit the COG's criteria.

Rachael Marchbanks motioned to approve the letter of support for the Hwy 160 Elmore's to Dry Creek project, Willy Tookey seconded, unanimously approved.

d. SWCCOG Employees transfer to Region 9

Laura described the purpose of the request.

Mark Garcia motioned to approve the SWCCOG employee transfer to Region 9, Willy Tookey seconded, unanimously approved.

e. Board Meeting Schedule

Laura described the purpose of the request. Andrea asked if the dues discussion would occur during the July meeting. Mark mentioned a schedule conflict with the November date. There was discussion about scheduling the fall/winter meeting on December 1 at 1:30 p.m.

Mark Garcia motioned to approve the proposed meeting schedule with the November meeting to be held on December 1, Willy Tookey seconded, unanimously approved.

f. 2022 SWCCOG Treasurer Selection

Jessica described the purpose of the request. Mark volunteered to serve as Treasurer.

Willy Tookey motioned to appoint Mark Garcia as Treasurer, Andrea Phillips seconded, unanimously approved.

g. Appoint representative to San Juan Resource Conservation and Development Council
Andrea described the purpose of the request. Laura mentioned that Todd Weaver would consider serving on this Council.

Rachael Marchbanks motioned to appoint Todd Weaver from Archuleta County to serve on the San Juan Resource Conservation and Development Council, Willy Tookey seconded, unanimously approved.

Reports

a. Attendance Report

Andrea asked if any other members have sent dues. Jessica replied she has not received dues since the packet publication. Mark asked about the status of the dark fiber leasing. Jessica replied that payments have been received in April, she had been delayed sending invoices. There was discussion about modifying the dark fiber lease split. Andrea asked if a change to the fiscal year would occur this year. Willy asked whether a government could have a non-calendar fiscal year. Kelly mentioned that should be possible to change the fiscal year for one organization or the other.

b. Administrative/Staff report

Written report only.

c. Region 9 report

Written report only.

d. Fiscal Administration Report

Written report only.

e. Grant report:

Written report only.

f. Transportation report

Written report only.

g. Legislation updates

Written report only.

Community updates

Laura Vanoni reported that Archuleta County was awarded a grant for four bus shelters. They also received an award for kiosks. The bus facility is currently out for RFP. Mark asked who is managing the project. Laura replied that she is managing this project.

Mark thanked Laura for her efforts through the transition.

The meeting was adjourned at 2:53 p.m.

**Southwest Colorado Council of Governments
Executive Committee Meeting
Thursday, June 9, 2022, 2:30 p.m.**

In attendance:

Andrea Philips – Town of Pagosa Springs

Willy Tookey – San Juan County

Laura Lewis Marchino – Region 9 EDD

Jessica Laitsch – Southwest Colorado Council of Governments

The meeting began at 2:32 p.m.

I. Employee Transition Update and Decision

Laura described the status of the new project manager staff. She described the request related to transferring existing staff to Region 9.

Mark Garcia motioned to authorize staff to proceed with the staff transition to Region 9 including payout of 168 hours of PTO and 60 days of benefits coverage after the transition, Willy Tookey seconded, unanimously approved.

II. Region 9 Transition and Timeline

Laura described the status of various transition steps. She mentioned the current status of discussions with DOLA regarding Regions 9's eligibility for grants.

1. Board Membership

Laura suggested, when possible, having the same members on both boards; ultimately she hopes to have a single board. Andrea mentioned they may need to align in the new year. There was discussion about aligning via the regular and alternate members. There was discussion about the composition of the Region 9 board.

Mark asked about the proposed composition of the executive committee. Laura suggested it may depend upon how integrated the organizations become.

2. 2023 Office Space

Laura stated the project manager would be working in Cortez and existing staff works remotely. She asked about ending the existing office lease at the end of the year. Andrea and Willy expressed support for ending the lease. Mark asked if the lease could be ended sooner. Laura replied that staff has already reduced the space to one office, so she would not recommend further changes at this time.

3. Budget Update

Jessica presented the current year end budget estimate. Andrea asked if all members have paid dues. Jessica and Laura replied that they are waiting for dues from some members and are following up. Andrea asked about the CDOT other line. Jessica replied this was support from CDOT for the CDL program, she added that the estimate should be closer to \$5,000. Andrea asked for clarification that some of the revenue estimates are lower than budgeted due to ending a number of projects. Laura replied this is correct. Mark asked about revenue for grant administration. Jessica described the revenue for fiscal administration of various projects.

Jessica described various areas where there will be reduced expenses. There was discussion about the cost for staff included in the budget. Mark asked about the 4-month reserve. Jessica replied the Board had established a reserve policy.

III. 2023 Proposed Dues

Laura described the calculation for the proposed dues structure. Andrea asked for clarification that the proposed dues include both Region 9 and the SWCCOG. Laura replied yes. Andrea asked how the reduction of Region 9's existing dues would impact Region 9. Laura replied that she believes all expenses can be covered at this level. Laura mentioned that she would present this to the Region 9 Executive Committee, then bring to both Boards in July.

IV. CARO Update

Laura described the history of CARO's non-profit status. She provided an update that the group has decided to dissolve the formal status and continue as an informal group.

V. Grant Updates

Jessica and Laura described the status of various grants. Mark asked about the strategy for pursuing grants moving forward. Laura replied it will be important to be involved in the discussions, however individual grants may be more appropriate to be through individual organizations rather than the regional organization. Laura described the prioritization that Region 9 developed and expected it to be similar for the SWCCOG projects.

VI. July meeting logistics

Laura mentioned that the July Region 9 meeting has been offered to be held in Cortez, she asked about holding the SWCCOG Board meeting there as well. Everyone agreed that Cortez was fine. Laura suggested looking to have a more combined meeting. Andrea mentioned ensuring there is a quorum for business.

The meeting ended at 3:42 p.m.

April 2022 Financials

To: SWCCOG Board of Directors
From: Jessica Laitsch
Date: July 18, 2022

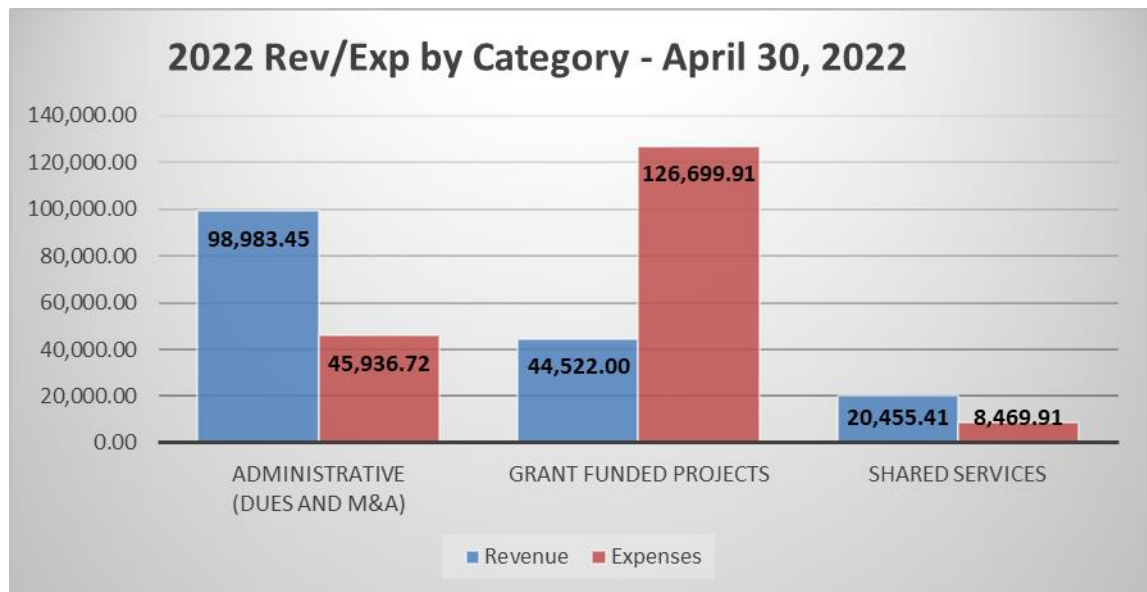
Comments: The following reports are attached:

- Balance Sheet as of April 30, 2022
- Budget vs. Actuals as of April 30, 2022

Summary:

The net income in April is negative, this is primarily due to funds spent, but not yet reimbursed, for various grant funded programs. Staff is processed grant reimbursement requests in April.

As of the end of April we had received dues from 6 members, we were waiting for dues from the City of Cortez, La Plata County, and Town of Silverton.



Fiscal Impact: High, overall financial status of the organization

Legal Review: Not applicable

Staff Recommendation: Approve the April 2022 Financials

Southwest Colorado Council of Governments

Balance Sheet As of April 30, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Alpine Bank	0.00
Alpine Bank Account (UR)	22,083.05
Fiber Equip Fund - Restricted	0.00
Total Alpine Bank	22,083.05
Petty Cash	22.97
AmeriCorps VISTA	95.10
Jessica Laitsch	0.00
Total Petty Cash	118.07
Total Bank Accounts	\$22,201.12
Accounts Receivable	
Accounts Receivable	111,463.87
Total Accounts Receivable	\$111,463.87
Other Current Assets	
Prepaid Expense	0.00
Undeposited Funds	42,649.50
Total Other Current Assets	\$42,649.50
Total Current Assets	\$176,314.49
TOTAL ASSETS	\$176,314.49

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	59,446.59
Total Accounts Payable	\$59,446.59
Credit Cards	
Credit Cards	0.00
Jessica	3,835.56
Miriam	-49.76
Sara	0.00
Total Credit Cards	3,785.80
Total Credit Cards	\$3,785.80
Other Current Liabilities	
Accrued Wages	0.00
Deferred Revenue	0.00
Payroll Liabilities	1,347.21
457 Retirement Due	906.37
CEBT Health Insurance Due	10.14
Total Payroll Liabilities	2,263.72
Total Other Current Liabilities	\$2,263.72
Total Current Liabilities	\$65,496.11
Total Liabilities	\$65,496.11
Equity	
Opening Balance Equity	0.00
Retained Earnings	27,114.34
Net Income	83,704.04
Total Equity	\$110,818.38
TOTAL LIABILITIES AND EQUITY	\$176,314.49

Southwest Colorado Council of Governments
Budget vs. Actuals: 2022 Budget - FY22 P&L
April 2022

	Total			
	Actual	Budget	Remaining	% Received
Income				
Dues Revenue				
COG Dues	80,114.00	160,000.00	79,886.00	50.07%
SWTPR Contributions	4,975.00	5,914.00	939.00	84.12%
Total Dues Revenue	\$ 85,089.00	\$ 165,914.00	\$ 80,825.00	51.29%
Grant Project Income				
All Hazards	40,518.00	207,038.00	166,520.00	19.57%
CDOT Grants				
SWTPR Grant	0.00	11,050.00	11,050.00	0.00%
Transit FTA 5310	1,004.00	16,800.00	15,796.00	5.98%
Total CDOT Grants	\$ 1,004.00	\$ 27,850.00	\$ 26,846.00	\$ 0.04
DoLA Grants				
DOLA 8824 - 2019 TA	0.00	48,612.00	48,612.00	0.00%
DOLA 9318 - 2021 TA	0.00	45,000.00	-5.85	0.00%
REDI 20-204	0.00	150,000.00	150,000.00	0.00%
Total DoLA Grants	\$ 0.00	\$ 243,612.00	\$ 243,612.00	0.00%
RREO Grant		0.00	0.00	
Statewide Internet Portal Authority	3,000.00	3,000.00	0.00	100.00%
SWIMT	0.00	21,480.00	21,480.00	0.00%
Total Grant Project Income	\$ 44,522.00	\$ 502,980.00	\$ 458,458.00	8.85%
Misc Income	480.90		-480.90	
Project Administration				
All Hazards M&A	0.00	5,000.00	5,000.00	0.00%
CARO	0.00	880.00	-6,692.00	0.00%
CDOT Other	1,675.80	18,675.00	-3,825.00	8.97%
RHA	7,600.00	22,800.00	15,200.00	33.33%
Rural Community Assistance	0.00	11,250.00	11,250.00	0.00%
SJRC&D	2,580.75	10,000.00	7,419.25	25.81%
SWIMT	0.00	1,000.00	1,000.00	0.00%
SWTPR	0.00	11,050.00	11,050.00	0.00%
Transit Coordination Grant	1,557.00	25,495.00	23,938.00	6.11%
Total Project Administration	\$ 13,413.55	\$ 106,150.00	\$ 92,736.45	12.64%
SCAN Services				
Aggregation of Connectivity	3,720.00	14,964.00	11,244.00	24.86%
Contract Sharing	2,129.91	0.00	-2,129.91	
Dark Fiber Leasing	14,575.50	56,262.00	41,686.50	25.91%
Telecom Services	30.00	300.00	270.00	10.00%
Total SCAN Services	\$ 20,455.41	\$ 71,526.00	\$ 51,070.59	28.60%
Total Income	\$ 163,960.86	\$ 846,570.00	\$ 682,609.14	19.37%

	Actual	Budget	Remaining	% Spent
Expenses				
Administrative Costs				
Operating Expenses				
Advertising and Promotion	636.75	200.00	-436.75	318.38%
Bank Service Charge		50.00	50.00	0.00%
Conference Fee		1,500.00	1,500.00	0.00%
Consulting		7,500.00	7,500.00	0.00%
Employee/Board Appreciation		100.00	100.00	0.00%
Information Technology (IT)				
Hardware		2,100.00	2,100.00	0.00%
Software	545.00	3,383.00	2,838.00	16.11%
Internet Connectivity				
Meetings	39.05	1,000.00	960.95	3.91%
Memberships	3,800.00	4,848.00	1,048.00	78.38%
Misc Expense	31.63			
Office Supplies	212.97	850.00	637.03	25.06%
Postage and Delivery		50.00	50.00	0.00%
Professional Development	789.00	2,000.00	1,211.00	39.45%
Professional Fees				
Audit		6,500.00	6,500.00	0.00%
Legal	2,430.00	7,000.00	4,570.00	34.71%
Misc.	4,657.50	250.00	-4,407.50	1863.00%
Total Professional Fees	\$ 7,087.50	\$ 13,750.00	\$ 6,662.50	51.55%
Rent	2,800.00	8,400.00	5,600.00	33.33%
Travel	19.54	10,000.00	9,980.46	0.20%
Total Operating Expenses	\$ 15,961.44	\$ 55,731.00	\$ 39,769.56	28.64%
Personnel Expense				
Insurance Expense				
General Liability	1,977.95	1,989.95	12.00	99.40%
Health	4,468.82	23,100.53	18,631.71	19.35%
Worker's Compensation	1,424.00	1,439.00	15.00	98.96%
Total Insurance Expense	\$ 7,870.77	\$ 26,529.48	\$ 18,658.71	29.67%
Salary and Wages	19,092.98	175,024.72	155,931.74	10.91%
457 Retirement	768.00	6,720.19	5,952.19	11.43%
Car Allowance	0.00	3,600.00	3,600.00	0.00%
Cell Phone Allowance	0.00	1,800.00	1,800.00	0.00%
Payroll Processing Fee	805.19	1,887.83	1,082.64	42.65%
Payroll Tax	1,438.34	14,964.61	13,526.27	9.61%
Total Salary and Wages	\$ 22,104.51	\$ 203,997.35	\$ 181,892.84	10.84%
Total Personnel Expense	\$ 29,975.28	\$ 230,526.83	\$ 200,551.55	13.00%
Total Administrative Costs	\$ 45,936.72	\$ 286,257.83	\$ 240,321.11	16.05%

	Actual	Budget	Remaining	% Spent
Project Costs				
All Hazards Projects	43,857.10	207,038.00	163,180.90	21.18%
Grant Funded Consulting	70,324.20	315,223.00	244,898.80	22.31%
Shared Services Expenses				
Fast Track	2,200.00	6,600.00	4,400.00	33.33%
Forethought.	4,140.00	12,000.00	7,860.00	34.50%
SCAN Dark Fiber Lease	0.00	13,316.00	13,316.00	0.00%
Software Maintenance	2,129.91			
Total Shared Services Expenses	\$ 8,469.91	\$ 31,916.00	\$ 23,446.09	26.54%
SWIMT	11,945.53	21,480.00	9,534.47	55.61%
SWTPR	573.08	11,050.00	10,476.92	5.19%
Total Project Costs	\$ 135,169.82	\$ 586,707.00	\$ 451,537.18	23.04%
Total Expenses	\$ 181,106.54	\$ 872,964.83	\$ 691,858.29	20.75%
Net Income	-\$ 17,145.68	-\$ 26,394.83		

May 2022 Financials

To: SWCCOG Board of Directors
From: Jessica Laitsch
Date: July 18, 2022

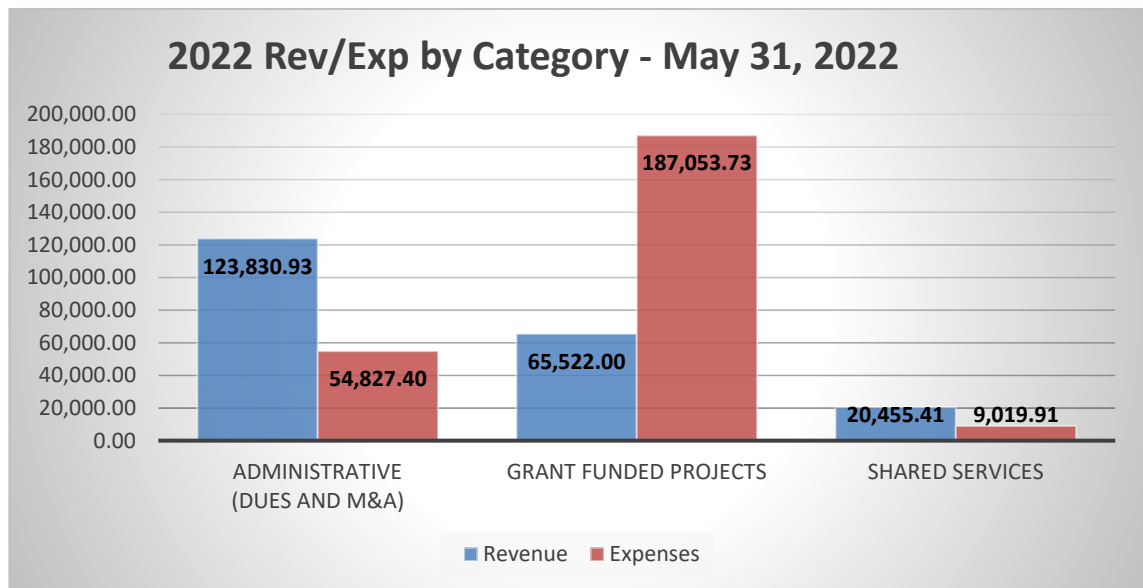
Comments: The following reports are attached:

- Balance Sheet as of May 31, 2022
- Budget vs. Actuals as of May 31, 2022

Summary:

The net income in May is negative, this is primarily due to funds spent, but not yet reimbursed, for various grant funded programs.

As of the end of May we had received dues from 7 members, we were waiting for dues from the La Plata County, and Town of Silverton.



Fiscal Impact: High, overall financial status of the organization

Legal Review: Not applicable

Staff Recommendation: Approve the May 2022 Financials

Southwest Colorado Council of Governments

Balance Sheet As of May 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Alpine Bank	0.00
Alpine Bank Account (UR)	33,396.23
Fiber Equip Fund - Restricted	0.00
Total Alpine Bank	33,396.23
Petty Cash	22.97
AmeriCorps VISTA	95.10
Jessica Laitsch	0.00
Total Petty Cash	118.07
Total Bank Accounts	\$33,514.30
Accounts Receivable	
Accounts Receivable	73,562.16
Total Accounts Receivable	\$73,562.16
Other Current Assets	
Prepaid Expense	0.00
Undeposited Funds	2,096.08
Total Other Current Assets	\$2,096.08
Total Current Assets	\$109,172.54
TOTAL ASSETS	\$109,172.54

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	56,624.17
Total Accounts Payable	\$56,624.17
Credit Cards	
Credit Cards	0.00
Jessica	1,269.43
Miriam	-49.76
Sara	0.00
Total Credit Cards	1,219.67
Total Credit Cards	\$1,219.67
Other Current Liabilities	
Accrued Wages	0.00
Deferred Revenue	0.00
Payroll Liabilities	1,347.21
457 Retirement Due	906.37
CEBT Health Insurance Due	105.48
Total Payroll Liabilities	2,359.06
Total Other Current Liabilities	\$2,359.06
Total Current Liabilities	\$60,202.90
Total Liabilities	\$60,202.90
Equity	
Opening Balance Equity	0.00
Retained Earnings	27,114.34
Net Income	21,855.30
Total Equity	\$48,969.64
TOTAL LIABILITIES AND EQUITY	\$109,172.54

Southwest Colorado Council of Governments
Budget vs. Actuals: 2022 Budget - FY22 P&L
May 2022

	Total			
	Actual	Budget	Remaining	% Received
Income				
Dues Revenue				
COG Dues	97,675.00	160,000.00	62,325.00	61.05%
SWTPR Contributions	5,855.00	5,914.00	59.00	99.00%
Total Dues Revenue	\$ 103,530.00	\$ 165,914.00	\$ 62,384.00	62.40%
Grant Project Income				
All Hazards	40,518.00	207,038.00	166,520.00	19.57%
CDOT Grants				
SWTPR Grant	0.00	11,050.00	11,050.00	0.00%
Transit FTA 5310	1,004.00	16,800.00	15,796.00	5.98%
Total CDOT Grants	\$ 1,004.00	\$ 27,850.00	\$ 26,846.00	\$ 0.04
DoLA Grants				
DOLA 8824 - 2019 TA	0.00	48,612.00	48,612.00	0.00%
DOLA 9318 - 2021 TA	21,000.00	45,000.00	-5.85	46.67%
REDI 20-204	0.00	150,000.00	150,000.00	0.00%
Total DoLA Grants	\$ 21,000.00	\$ 243,612.00	\$ 222,612.00	8.62%
RREO Grant		0.00	0.00	
Statewide Internet Portal Authority	3,000.00	3,000.00	0.00	100.00%
SWIMT	0.00	21,480.00	21,480.00	0.00%
Total Grant Project Income	\$ 65,522.00	\$ 502,980.00	\$ 437,458.00	13.03%
Misc Income	480.90		-480.90	
Project Administration				
All Hazards M&A	0.00	5,000.00	5,000.00	0.00%
CARO	0.00	880.00	-6,692.00	0.00%
CDOT Other	3,777.20	18,675.00	-3,825.00	20.23%
RHA	9,500.00	22,800.00	13,300.00	41.67%
Rural Community Assistance	0.00	11,250.00	11,250.00	0.00%
SJRC&D	4,239.83	10,000.00	5,760.17	42.40%
SWIMT	0.00	1,000.00	1,000.00	0.00%
SWTPR	0.00	11,050.00	11,050.00	0.00%
Transit Coordination Grant	2,303.00	25,495.00	23,192.00	9.03%
Total Project Administration	\$ 19,820.03	\$ 106,150.00	\$ 86,329.97	18.67%
SCAN Services				
Aggregation of Connectivity	3,720.00	14,964.00	11,244.00	24.86%
Contract Sharing	2,129.91	0.00	-2,129.91	
Dark Fiber Leasing	14,575.50	56,262.00	41,686.50	25.91%
Telecom Services	30.00	300.00	270.00	10.00%
Total SCAN Services	\$ 20,455.41	\$ 71,526.00	\$ 51,070.59	28.60%
Total Income	\$ 209,808.34	\$ 846,570.00	\$ 636,761.66	24.78%

	Actual	Budget	Remaining	% Spent
Expenses				
Administrative Costs				
Operating Expenses				
Advertising and Promotion	636.75	200.00	-436.75	318.38%
Bank Service Charge		50.00	50.00	0.00%
Conference Fee		1,500.00	1,500.00	0.00%
Consulting		7,500.00	7,500.00	0.00%
Employee/Board Appreciation		100.00	100.00	0.00%
Information Technology (IT)				
Hardware		2,100.00	2,100.00	0.00%
Software	734.80	3,383.00	2,648.20	21.72%
Internet Connectivity				
Meetings	39.05	1,000.00	960.95	3.91%
Memberships	3,800.00	4,848.00	1,048.00	78.38%
Misc Expense	31.63			
Office Supplies	212.97	850.00	637.03	25.06%
Postage and Delivery		50.00	50.00	0.00%
Professional Development	789.00	2,000.00	1,211.00	39.45%
Professional Fees				
Audit		6,500.00	6,500.00	0.00%
Legal	2,574.00	7,000.00	4,426.00	36.77%
Misc.	6,360.85	250.00	-6,110.85	2544.34%
Total Professional Fees	\$ 8,934.85	\$ 13,750.00	\$ 4,815.15	64.98%
Rent	3,175.00	8,400.00	5,225.00	37.80%
Travel	19.54	10,000.00	9,980.46	0.20%
Total Operating Expenses	\$ 18,373.59	\$ 55,731.00	\$ 37,357.41	32.97%
Personnel Expense				
Insurance Expense				
General Liability	1,977.95	1,989.95	12.00	99.40%
Health	5,393.53	23,100.53	17,707.00	23.35%
Worker's Compensation	1,424.00	1,439.00	15.00	98.96%
Total Insurance Expense	\$ 8,795.48	\$ 26,529.48	\$ 17,734.00	33.15%
Salary and Wages	23,892.99	175,024.72	151,131.73	13.65%
457 Retirement	959.99	6,720.19	5,760.20	14.29%
Car Allowance	0.00	3,600.00	3,600.00	0.00%
Cell Phone Allowance	90.00	1,800.00	1,710.00	5.00%
Payroll Processing Fee	938.13	1,887.83	949.70	49.69%
Payroll Tax	1,777.22	14,964.61	13,187.39	11.88%
Total Salary and Wages	\$ 27,658.33	\$ 203,997.35	\$ 176,339.02	13.56%
Total Personnel Expense	\$ 36,453.81	\$ 230,526.83	\$ 194,073.02	15.81%
Total Administrative Costs	\$ 54,827.40	\$ 286,257.83	\$ 231,430.43	19.15%

	Actual	Budget	Remaining	% Spent
Project Costs				
All Hazards Projects	43,857.10	207,038.00	163,180.90	21.18%
Grant Funded Consulting	122,467.68	315,223.00	192,755.32	38.85%
Shared Services Expenses				
Fast Track	2,750.00	6,600.00	3,850.00	41.67%
Forethought.	4,140.00	12,000.00	7,860.00	34.50%
SCAN Dark Fiber Lease	0.00	13,316.00	13,316.00	0.00%
Software Maintenance	2,129.91			
Total Shared Services Expenses	\$ 9,019.91	\$ 31,916.00	\$ 22,896.09	28.26%
SWIMT	19,995.83	21,480.00	1,484.17	93.09%
SWTPR	733.12	11,050.00	10,316.88	6.63%
Total Project Costs	\$ 196,073.64	\$ 586,707.00	\$ 390,633.36	33.42%
Total Expenses	\$ 250,901.04	\$ 872,964.83	\$ 622,063.79	28.74%
Net Income	-\$ 41,092.70	-\$ 26,394.83		

June 2022 Financials

To: SWCCOG Board of Directors
From: Jessica Laitsch
Date: July 18, 2022

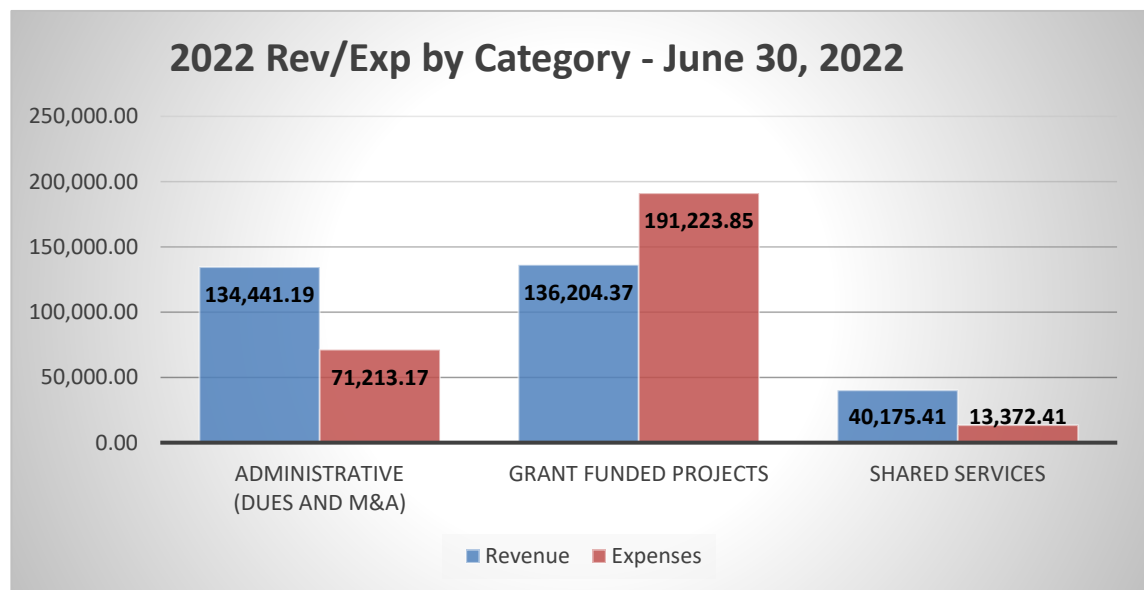
Comments: The following reports are attached:

- Balance Sheet as of June 30, 2022
- Budget vs. Actuals as of June 30, 2022

Summary:

The net income in June is positive due to reimbursements received for various grant funded programs and dues received from most member entities.

As of the end of June we had received dues from 8 members, we were waiting for dues from La Plata County.



Fiscal Impact: High, overall financial status of the organization

Legal Review: Not applicable

Staff Recommendation: Approve the June 2022 Financials

Southwest Colorado Council of Governments

Balance Sheet

As of June 30, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Alpine Bank	0.00
Alpine Bank Account (UR)	94,537.19
Fiber Equip Fund - Restricted	0.00
Total Alpine Bank	94,537.19
Petty Cash	22.97
AmeriCorps VISTA	95.10
Jessica Laitsch	0.00
Total Petty Cash	118.07
Total Bank Accounts	\$94,655.26
Accounts Receivable	
Accounts Receivable	67,565.61
Total Accounts Receivable	\$67,565.61
Other Current Assets	
Prepaid Expense	0.00
Undeposited Funds	20,930.00
Total Other Current Assets	\$20,930.00
Total Current Assets	\$183,150.87
TOTAL ASSETS	\$183,150.87

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	56,439.37
Total Accounts Payable	\$56,439.37
Credit Cards	
Credit Cards	0.00
Jessica	3,048.96
Miriam	-49.76
Sara	0.00
Total Credit Cards	2,999.20
Total Credit Cards	\$2,999.20
Other Current Liabilities	
Accrued Wages	0.00
Deferred Revenue	0.00
Payroll Liabilities	1,347.21
457 Retirement Due	1,309.57
CEBT Health Insurance Due	154.79
Total Payroll Liabilities	2,811.57
Total Other Current Liabilities	\$2,811.57
Total Current Liabilities	\$62,250.14
Total Liabilities	\$62,250.14
Equity	
Opening Balance Equity	0.00
Retained Earnings	27,114.34
Net Income	93,786.39
Total Equity	\$120,900.73
TOTAL LIABILITIES AND EQUITY	\$183,150.87

Southwest Colorado Council of Governments
Budget vs. Actuals: 2022 Budget - FY22 P&L
June 2022

	Total			
	Actual	Budget	Remaining	% Received
Income				
Dues Revenue				
COG Dues	102,290.00	160,000.00	57,710.00	63.93%
SWTPR Contributions	6,170.00	5,914.00	-256.00	104.33%
Total Dues Revenue	\$ 108,460.00	\$ 165,914.00	\$ 57,454.00	65.37%
Grant Project Income				
All Hazards	40,518.00	207,038.00	166,520.00	19.57%
CDOT Grants				
SWTPR Grant	413.04	11,050.00	10,636.96	3.74%
Transit FTA 5310	1,004.00	16,800.00	15,796.00	5.98%
Total CDOT Grants	\$ 1,417.04	\$ 27,850.00	\$ 26,432.96	\$ 0.05
DoLA Grants				
DOLA 8824 - 2019 TA	0.00	48,612.00	48,612.00	0.00%
DOLA 9318 - 2021 TA	21,000.00	45,000.00	-5.85	46.67%
REDI 21-240	50,273.50	150,000.00	99,726.50	33.52%
Total DoLA Grants	\$ 71,273.50	\$ 243,612.00	\$ 172,338.50	29.26%
RREO Grant		0.00	0.00	
Statewide Internet Portal Authority	3,000.00	3,000.00	0.00	100.00%
SWIMT	19,995.83	21,480.00	1,484.17	93.09%
Total Grant Project Income	\$ 136,204.37	\$ 502,980.00	\$ 366,775.63	27.08%
Misc Income	150.00		-150.00	
Project Administration				
All Hazards M&A	0.00	5,000.00	5,000.00	0.00%
CARO	880.00	880.00	-6,692.00	100.00%
CDOT Other	3,777.20	18,675.00	-3,825.00	20.23%
RHA	11,400.00	22,800.00	11,400.00	50.00%
Rural Community Assistance	0.00	11,250.00	11,250.00	0.00%
SJRC&D	4,239.83	10,000.00	5,760.17	42.40%
SWIMT	782.91	1,000.00	217.09	78.29%
SWTPR	1,126.25	11,050.00	9,923.75	10.19%
Transit Coordination Grant	3,625.00	25,495.00	21,870.00	14.22%
Total Project Administration	\$ 25,831.19	\$ 106,150.00	\$ 80,318.81	24.33%
SCAN Services				
Aggregation of Connectivity	7,410.00	14,964.00	7,554.00	49.52%
Contract Sharing	2,129.91	0.00	-2,129.91	
Dark Fiber Leasing	30,575.50	56,262.00	25,686.50	54.34%
Telecom Services	60.00	300.00	240.00	20.00%
Total SCAN Services	\$ 40,175.41	\$ 71,526.00	\$ 31,350.59	56.17%
Total Income	\$ 310,820.97	\$ 846,570.00	\$ 535,749.03	36.72%

	Actual	Budget	Remaining	% Spent
Expenses				
Administrative Costs				
Operating Expenses				
Advertising and Promotion	636.75	200.00	-436.75	318.38%
Bank Service Charge		50.00	50.00	0.00%
Conference Fee		1,500.00	1,500.00	0.00%
Consulting		7,500.00	7,500.00	0.00%
Employee/Board Appreciation		100.00	100.00	0.00%
Information Technology (IT)				
Hardware		2,100.00	2,100.00	0.00%
Software	739.80	3,383.00	2,643.20	21.87%
Internet Connectivity				
Meetings	64.25	1,000.00	935.75	6.43%
Memberships	3,800.00	4,848.00	1,048.00	78.38%
Misc Expense	31.63			
Office Supplies	212.97	850.00	637.03	25.06%
Postage and Delivery		50.00	50.00	0.00%
Professional Development	789.00	2,000.00	1,211.00	39.45%
Professional Fees				
Audit		6,500.00	6,500.00	0.00%
Legal	2,592.00	7,000.00	4,408.00	37.03%
Misc.	7,259.85	250.00	-7,009.85	2903.94%
Total Professional Fees	\$ 9,851.85	\$ 13,750.00	\$ 3,898.15	71.65%
Rent	3,550.00	8,400.00	4,850.00	42.26%
Travel	19.54	10,000.00	9,980.46	0.20%
Total Operating Expenses	\$ 19,695.79	\$ 55,731.00	\$ 36,035.21	35.34%
Personnel Expense				
Insurance Expense				
General Liability	1,977.95	1,989.95	12.00	99.40%
Health	6,272.22	23,100.53	16,828.31	27.15%
Worker's Compensation	1,424.00	1,439.00	15.00	98.96%
Total Insurance Expense	\$ 9,674.17	\$ 26,529.48	\$ 16,855.31	36.47%
Salary and Wages	36,132.99	175,024.72	138,891.73	20.64%
457 Retirement	1,449.59	6,720.19	5,270.60	21.57%
Car Allowance	0.00	3,600.00	3,600.00	0.00%
Cell Phone Allowance	90.00	1,800.00	1,710.00	5.00%
Payroll Processing Fee	1,470.49	1,887.83	417.34	77.89%
Payroll Tax	2,700.14	14,964.61	12,264.47	18.04%
Total Salary and Wages	\$ 41,843.21	\$ 203,997.35	\$ 162,154.14	20.51%
Total Personnel Expense	\$ 51,517.38	\$ 230,526.83	\$ 179,009.45	22.35%
Total Administrative Costs	\$ 71,213.17	\$ 286,257.83	\$ 215,044.66	24.88%

	Actual	Budget	Remaining	% Spent
Project Costs				
All Hazards Projects	47,069.18	207,038.00	159,968.82	22.73%
Grant Funded Consulting	123,265.68	315,223.00	191,957.32	39.10%
Shared Services Expenses				
Fast Track	3,300.00	6,600.00	3,300.00	50.00%
Forethought.	6,210.00	12,000.00	5,790.00	51.75%
SCAN Dark Fiber Lease	1,732.50	13,316.00	11,583.50	13.01%
Software Maintenance	2,129.91			
Total Shared Services Expenses	\$ 13,372.41	\$ 31,916.00	\$ 18,543.59	41.90%
SWIMT	19,995.83	21,480.00	1,484.17	93.09%
SWTPR	893.16	11,050.00	10,156.84	8.08%
Total Project Costs	\$ 204,596.26	\$ 586,707.00	\$ 382,110.74	34.87%
Total Expenses	\$ 275,809.43	\$ 872,964.83	\$ 597,155.40	31.59%
Net Income	\$ 35,011.54	-\$ 26,394.83		

2022 Budget Estimate

To: SWCCOG Board of Directors
From: Jessica Laitsch
Date: July 18, 2022

Attached for the Board's information is a preliminary year-end estimate for the 2022 fiscal year.

GENERAL FUND

Account Number	Account Description	2022 (BUDGET)	Estimated change from Budget	2022 (ESTIMATE)	Notes
Beginning Fund Balance		26,674.71		26,674.71	
Revenue					
Dues					
10.1000.4270	COG Dues	160,000.00		160,000.00	
10.6200.4272	SWTPR Contributions	5,914.00		6,968.00	
Total Dues Revenue		165,914.00		166,968.00	
Grant/Project Administration					
10.5000.4212	All Hazards	5,000.00		5,000.00	
10.1271.4310	CARO	880.00		880.00	
10.6000.4241	CDOT Other	18,675.00	-14,897.80	3,777.20	CDL project, less staff time than anticipated
10.4110.4310	Regional Housing Alliance	22,800.00	3,000.00	25,800.00	SIPA grant for record digitization
10.7010.4212	Rural Community Assistance Corporati	11,250.00	-11,250.00	0.00	Ended project
10.1212.4310	SJRC&D	10,000.00		10,000.00	
10.5500.4241	SWIMT	1,000.00		1,000.00	
10.6200.4212	SWTPR	11,050.00	-4,050.00	7,000.00	Less staff time than anticipated, no travel expected
10.6100.4212	Transit Coordination	25,495.00		25,495.00	
Total Grant/Project Administration		106,150.00	-27,197.80	78,952.20	
Grant Funding					
10.5100.4212	All Hazards	207,038.00		207,038.00	
CDOT Grants					
10.6220.4212	SWTPR Rural Assistance	11,050.00	-8,050.00	3,000.00	Minimal travel expected in 2022
10.6123.4212	Transit Coordination	16,800.00		16,800.00	
Total CDOT Grants		27,850.00	-8,050.00	19,800.00	
DoLA Grants					
10.1100.4241	DoLA Impact Assistance Program	93,612.00	-52,612.00	41,000.00	Ended various projects
10.8100.4241	DoLA Other	150,000.00		150,000.00	
Total DoLA Grants		243,612.00	-52,612.00	191,000.00	
10.1001.4241	Statewide Internet Portal Authority	3,000.00		3,000.00	
10.5501.4241	SWIMT	21,480.00		21,480.00	
Total Grant Funding		502,980.00		442,318.00	

GENERAL FUND

Account Number	Account Description	2022 (BUDGET)	Estimated change from Budget	2022 (ESTIMATE)	Notes
Revenue					
Grant Match					
10.1000.4281	COG Member Match	0.00		0.00	
10.8100.4282	Non-COG Member Match	0.00	15,000.00	15,000.00	Region 9 match for CDL project
Total Grant Match		0.00	15,000.00	15,000.00	
Miscellaneous Revenue					
10.1000.4700	Miscellaneous Revenue	0.00		0.00	
Total Miscellaneous Revenue		0.00		0.00	
Shared Services Revenue					
10.8300.4331	Dark Fiber Leasing	56,262.00		56,262.00	
10.8500.4332	Telecom Services (IP addresses)	300.00		300.00	
10.8500.4333	Aggregation of Connectivity	14,964.00		14,964.00	
10.8500.4334	Contract Sharing	0.00	2,129.91	2,129.91	Additional Zoom licenses
Total Shared Service Revenue		71,526.00	2,129.91	73,655.91	
Total Revenue		846,570.00	-70,729.89	776,894.11	

GENERAL FUND

Account Number	Account Description	2022 (BUDGET)	Estimated change from Budget	2022 (ESTIMATE)	Notes
Expenses					
Administrative Costs					
Personnel Expenses					
Payroll Expense					
10.1000.5000	Salary and Wages	175,024.72	-63,424.72	111,600.00	Staff cost savings
10.1000.5010	Payroll Tax	14,964.61	-7,480.61	7,484.00	Staff cost savings
10.1000.5020	Payroll Processing Fee	1,887.83	-417.34	1,470.49	Region 9 taking over payroll processing
10.1000.5141	457 Retirement	6,720.19	-2,930.19	3,790.00	Staff cost savings
10.1000.5151	Car Allowance	3,600.00	-3,600.00	0.00	Eliminated car allowance
10.1000.5152	Cell Phone Allowance	1,800.00	-1,515.00	285.00	Reduced cell phone reimbursement cost
Total Payroll Expense		203,997.35	-79,367.86	124,629.49	
Insurance Expense					
10.1000.5131	Health	23,100.53	-4,445.53	18,655.00	Staff cost savings
10.1000.5133	Worker's Compensation	1,439.00		1,439.00	
Total Insurance Expense		24,539.53	-4,445.53	20,094.00	
Total Personnel Expenses		228,536.88	-83,813.39	144,723.49	
Operating Expenses					
10.1000.5720	Advertising and Promotion	200.00	600.00	800.00	Job postings
10.1000.5751	Bank Service Charge	50.00		50.00	
10.1000.5761	Conference Fee	1,500.00		1,500.00	
10.1000.6002	Employee/Board Appreciation	100.00		100.00	
Information Technology					
10.1000.6810	Hardware	2,100.00		2,100.00	
10.1000.6003	Software	3,383.00		3,383.00	
Total Information Technology		5,483.00		5,483.00	
10.1000.5700	Insurance - General Liability	1,989.95	-12.00	1,977.95	
10.1000.6401	Meetings	1,000.00		1,000.00	
10.1000.5752	Memberships	4,848.00	-548.00	4,300.00	
10.1000.6001	Office Supplies	850.00		850.00	
10.1000.5713	Postage and Delivery	50.00		50.00	
10.1000.5762	Professional Development	2,000.00		2,000.00	
Professional Fees					
10.1000.5522	Audit	6,500.00	650.00	7,150.00	
10.1000.5540	Legal	7,000.00		7,000.00	
	Region 9	0.00	22,000.00	22,000.00	Contracts for oversight/support services
10.1000.5560	Misc.	250.00		250.00	
Total Professional Fees		13,750.00	22,690.00	36,400.00	
10.1000.5610	Rent	8,400.00	-2,600.00	5,800.00	Reduced office space usage
10.1000.5740	Travel	10,000.00	-3,000.00	7,000.00	Minimal travel expected in 2022
Total Operating Expenses		50,220.95	17,090.00	67,310.95	

GENERAL FUND

Account Number	Account Description	2022 (BUDGET)	Estimated change from Budget	2022 (ESTIMATE)	Notes
Expenses					
Administrative Costs					
Contractual Expenses					
10.1000.5550	Consulting	7,500.00	47,500.00	55,000.00	Broadband support and plan update
Total Contractual Expenses		7,500.00	47,500.00	55,000.00	
Miscellaneous Expenses					
10.1000.6099	Miscellaneous Expense	0.00		0.00	
Total Miscellaneous Expenses		0.00		0.00	
Total Administrative Costs		286,257.83	-19,223.39	267,034.44	
Project Costs					
Operating Expenses					
10.6220.5740	SWTPR Travel	9,130.00	-7,090.00	2,040.00	Minimal travel expected in 2022
10.6220.5712	SWTPR Internet Connection	1,920.00	-960.00	960.00	No longer needed
Operating Expenses		11,050.00	-8,050.00	3,000.00	
Grant Funded Contractual Expenses					
	Grant Funded Region 9 Services		7,848.70	7,848.70	Region 9 support of various projects
10.xxxx.5551	Grant Funded Consulting	315,223.00	-95,023.00	220,200.00	Ended various projects
Total Contractual Expenses		315,223.00	-87,174.30	228,048.70	
Grant Pass-through Projects					
10.5000.5791	All Hazards Projects	207,038.00		207,038.00	
10.5500.5791	SWIMT	21,480.00		21,480.00	
Total Grant Pass-through Projects		228,518.00		228,518.00	
Shared Services Expenses					
10.8300.8101	Dark Fiber Revenue Share	13,316.00		13,316.00	
10.8500.6601	Aggregation of Connectivity	12,000.00		12,000.00	
10.8500.6603	Telecom Services (IP addresses)	6,600.00		6,600.00	
10.8500.6602	Shared Software Maintenance	0.00	2,129.91	2,129.91	Additional Zoom licenses
Total Shared Services Expenses		31,916.00	2,129.91	34,045.91	
Total Project Costs		586,707.00	-93,094.39	493,612.61	
Total Expenses		872,964.83	-112,317.78	760,647.05	
Net Profit/-Loss		-26,394.83		16,247.06	
Ending Fund Balance		279.88		42,921.77	

Discussion Items

2023 Proposed Dues

To: SWCCOG Board of Directors

From: Laura Lewis Marchino

Date: July 18, 2022

Please see the included proposed dues for 2023. This proposal combines all Region 9 and SWCCOG dues for all services and all governments including the two tribes. The proposed amount of \$160K would nearly cover the two SWCCOG staff positions. The SWCCOG has other income from fiscal administration that staff believes will cover other items, and other expenses between the two organizations are being reduced. Recent dues assessments for Region 10 and Northwest COG are attached for reference.

Dues 2023

Total Amount to be Distributed **\$160,000**
 Total Generated by Base Amt: 400 **\$ 6,800**
 Remainder to be Distributed by %
 of Population **\$ 153,200**
 TPR added as separate line

	Pop. 2020 Census	% of Total Population	% of Pop. Times Remainder	TPR	Base Dues Amount \$400	2023 Dues all inclusive
ARCHULETA						
Pagosa Springs	1,577	1.6%	\$ 2,387	\$ 342	\$ 400	\$ 3,129
Unincorporated	11,790	11.6%	\$ 17,842	\$ 662	\$ 400	\$ 18,904
	<u>13,367</u>		\$ 20,229		\$ 800	\$ 22,033
DOLORES						
Dove Creek	636	0.6%	\$ 962	\$ 312	\$ 400	\$ 1,674
Rico	291	0.3%	\$ 440	\$ 100	\$ 400	\$ 940
Unincorporated	1,153	1.1%	\$ 1,745	\$ 433	\$ 400	\$ 2,578
	<u>2,080</u>		\$ 3,148		\$ 1,200	\$ 5,193
LA PLATA						
Bayfield	2,820	2.8%	\$ 4,268	\$ 345	\$ 400	\$ 5,013
Durango	19,078	18.8%	\$ 28,871	\$ 587	\$ 400	\$ 29,858
Ignacio	852	0.8%	\$ 1,289	\$ 315	\$ 400	\$ 2,004
Southern Ute*	1,500	1.5%	\$ 2,270	\$ 429	\$ 400	\$ 3,099
Unincorporated	32,882	32.5%	\$ 49,761	\$ 1,108	\$ 400	\$ 51,269
	<u>57,132</u>		\$ 86,459		2,000	\$ 91,243
MONTEZUMA						
Cortez	8,762	8.7%	\$ 13,260	\$ 445	\$ 400	\$ 14,105
Dolores	885	0.9%	\$ 1,339	\$ 317	\$ 400	\$ 2,056
Mancos	1,196	1.2%	\$ 1,810	\$ 325	\$ 400	\$ 2,535
Ute Mt Ute*	2,095	2.1%	\$ 3,170	\$ 437	\$ 400	\$ 4,007
Unincorporated	15,010	14.8%	\$ 22,715	\$ 829	\$ 400	\$ 23,944
	<u>27,948</u>		\$ 42,294		\$ 2,000	\$ 46,647
SAN JUAN						
Silverton	624	0.6%	\$ 944	\$ 314	\$ 400	\$ 1,658
Unincorporated	83	0.1%	\$ 126	\$ 406	\$ 400	\$ 932
	<u>707</u>		\$ 1,070		\$ 800	\$ 2,590
GRAND TOTAL	101,234	100.00%	\$ 153,200	\$ 7,706	\$ 6,800	\$ 167,706

*estimated numbers from tribal documents

Member	Membership/Administration	Area Agency of Aging	Transportation	Total Assessment
DELTA COUNTY	\$ 18,919	\$ 8,074	\$ 4,570	\$ 31,563
Town of CEDAREdge	\$ 1,889	\$ 793	\$ 145	\$ 2,827
Town of CRAWFORD	\$ 532	\$ 68	\$ 27	\$ 627
City of DELTA	\$ 5,727	\$ 1,935	\$ 567	\$ 8,229
Town of HOTCHKISS	\$ 1,098	\$ 206	\$ 55	\$ 1,359
Town of Orchard City	\$ 2,378	\$ 765	\$ 262	\$ 3,405
Town of PAONIA	\$ 1,402	\$ 372	\$ 122	\$ 1,896
GUNNISON COUNTY	\$ 9,686	\$ 2,078	\$ 4,593	\$ 16,357
Town of CRESTED BUTTE	\$ 1,394	\$ 131	\$ 90	\$ 1,615
City of GUNNISON	\$ 3,872	\$ 585	\$ 279	\$ 4,736
Town of MT. CRESTED BUTTE	\$ 1,009	\$ 94	\$ 78	\$ 1,181
HINSDALE COUNTY	\$ 1,162	\$ 216	\$ 1,238	\$ 2,616
LAKE CITY	\$ 511	\$ 100	\$ 61	\$ 672
MONTROSE COUNTY	\$ 25,076	\$ 9,471	\$ 7,686	\$ 42,233
City of MONTROSE	\$ 11,712	\$ 4,610	\$ 1,273	\$ 17,595
Town of NATURITA	\$ 867	\$ 116	\$ 38	\$ 1,021
Town of Nucla	\$ 964	\$ 161	\$ 51	\$ 1,176
Town of OLATHE	\$ 1,610	\$ 291	\$ 89	\$ 1,990
OURAY COUNTY	\$ 3,247	\$ 1,182	\$ 1,273	\$ 5,702
City of OURAY	\$ 1,132	\$ 231	\$ 71	\$ 1,434
Town of RIDGWAY	\$ 1,085	\$ 159	\$ 84	\$ 1,328
SAN MIGUEL COUNTY	\$ 5,033	\$ 938	\$ 3,227	\$ 9,198
Town of NORWOOD	\$ 848	\$ 88	\$ 36	\$ 972
Town of TELLURIDE	\$ 1,869	\$ 224	\$ 117	\$ 2,210
MOUNTAIN VILLAGE	\$ 1,302	\$ 124	\$ 104	\$ 1,530
TOTAL	\$ 104,324	\$ 33,012	\$ 26,136	\$ 163,472

NWCCOG 2022 REGIONAL BUSINESS DUES ANALYSIS - with Routt

FORMULA :

POPULATION

0.520000

2019 population estimates, Colorado Department of Local Affairs, Demography Section

ASSESSED VALUATION

0.00001330

Certification of Levies & Revenues as of 1/1/2020, Year 2019 49th Annual Report, Division of Property Taxation, State of Colorado

***Dues Approved Council Meeting 07/08/2021**

Completed by Becky Walter 6/30/2021

Denver Boulder CPI -May 2020 3%

		POPULATION		ASSESSED VALUATION			2022 DUES	2021 DUES PAID	Difference	2020-2021	
								\$(1.00)	% CHANGE		
COUNTY											
	EAGLE COUNTY	54,845	37.55%	\$ 28,519.40	\$3,536,959,480	31.12%	\$ 47,041.56	\$ 75,561.00	\$ 70,070.00	\$ 5,491.00	7.3%
	GRAND COUNTY	15,801	10.82%	\$ 8,216.52	\$794,084,850	6.99%	\$ 10,561.33	\$ 18,778.00	\$ 16,542.00	\$ 2,236.00	11.9%
	JACKSON COUNTY	1,379	0.94%	\$ 717.08	\$97,109,106	0.85%	\$ 1,291.55	\$ 2,009.00	\$ 1,515.00	\$ 494.00	24.6%
	PITKIN COUNTY	17,883	12.25%	\$ 9,299.16	\$3,426,495,000	30.15%	\$ 45,572.38	\$ 54,872.00	\$ 49,131.00	\$ 5,741.00	10.5%
	SUMMIT COUNTY	30,612	20.96%	\$ 15,918.24	\$2,257,439,910	19.86%	\$ 30,023.95	\$ 45,942.00	\$ 40,397.00	\$ 5,545.00	12.1%
	ROUTT COUNTY	25,520	17.47%	\$ 13,270.40	\$1,253,130,110	11.03%	\$ 16,666.63	\$ 29,937.00	\$ -	\$ -	
	TOTAL COUNTY	146,040	100.00%	\$ 75,940.80	\$11,365,218,456	100.00%	\$ 151,157.41	\$ 227,099.00	\$ 177,655.00	\$ 49,444.00	21.8%
MUNICIPAL											
EAGLE	BASALT (EAGLE & PITKIN)	4,119	5.12%	\$ 2,141.88	\$192,146,810	2.80%	\$ 2,555.55	\$ 4,697.00	\$ 4,334.00	\$ 363.00	7.7%
	AVON/AVON METRO	6,908	8.58%	\$ 3,592.16	\$252,640,660	3.68%	\$ 3,360.12	\$ 6,952.00	\$ 6,338.00	\$ 614.00	8.8%
	EAGLE	6,949	8.64%	\$ 3,613.48	\$148,488,540	2.16%	\$ 1,974.90	\$ 5,588.00	\$ 5,245.00	\$ 343.00	6.1%
	GYPSUM	7,514	9.34%	\$ 3,907.28	\$153,388,810	2.23%	\$ 2,040.07	\$ 5,947.00	\$ 5,600.00	\$ 347.00	5.8%
	MINTURN	1,068	1.33%	\$ 555.36	\$30,313,200	0.44%	\$ 403.17	\$ 959.00	\$ 916.00	\$ 43.00	4.5%
	RED CLIFF	297	0.37%	\$ 154.44	\$5,101,930	0.07%	\$ 67.86	\$ 222.00	\$ 198.00	\$ 24.00	10.8%
	VAIL	5,361	6.66%	\$ 2,787.72	\$1,324,539,750	19.29%	\$ 17,616.38	\$ 20,404.00	\$ 17,938.00	\$ 2,466.00	12.1%
GRAND	FRASER	1,329	1.65%	\$ 691.08	\$56,921,450	0.83%	\$ 757.06	\$ 1,448.00	\$ 1,231.00	\$ 217.00	15.0%
	GRANBY	2,283	2.84%	\$ 1,187.16	\$62,515,080	0.91%	\$ 831.45	\$ 2,019.00	\$ 1,737.00	\$ 282.00	14.0%
	GRAND LAKE	506	0.63%	\$ 263.12	\$48,939,250	0.71%	\$ 650.89	\$ 914.00	\$ 779.00	\$ 135.00	14.8%
	HOT SULPHUR SPRINGS	710	0.88%	\$ 369.20	\$9,474,770	0.14%	\$ 126.01	\$ 495.00	\$ 482.00	\$ 13.00	2.6%
	KREMMLING	1,540	1.91%	\$ 800.80	\$17,052,970	0.25%	\$ 226.80	\$ 1,028.00	\$ 933.00	\$ 95.00	9.2%
	WINTER PARK	1,070	1.33%	\$ 556.40	\$136,556,280	1.99%	\$ 1,816.20	\$ 2,373.00	\$ 1,918.00	\$ 455.00	19.2%
JACKSON	WALDEN	585	0.73%	\$ 304.20	\$5,593,814	0.08%	\$ 74.40	\$ 379.00	\$ 370.00	\$ 9.00	2.4%
PITKIN	ASPEN	7,421	9.22%	\$ 3,858.92	\$1,830,655,150	26.66%	\$ 24,347.71	\$ 28,207.00	\$ 24,609.00	\$ 3,598.00	12.8%
	SNOWMASS VILLAGE	2,782	3.46%	\$ 1,446.64	\$487,464,270	7.10%	\$ 6,483.27	\$ 7,930.00	\$ 7,683.00	\$ 247.00	3.1%
ROUTT	HAYDEN	1,955	2.43%	\$ 1,016.60	\$24,677,970	0.36%	\$ 328.22	\$ 1,345.00	\$ 1,297.00	\$ 48.00	3.6%
	STEAMBOAT SPRINGS	13,104	16.28%	\$ 6,814.08	\$781,297,000	11.38%	\$ 10,391.25	\$ 17,205.00	\$ 15,759.00	\$ 1,446.00	8.4%
SUMMIT	DILLON	977	1.21%	\$ 508.04	\$84,466,280	1.23%	\$ 1,123.40	\$ 1,631.00	\$ 1,411.00	\$ 220.00	13.5%
	BRECKENRIDGE	4,829	6.00%	\$ 2,511.08	\$684,873,880	9.97%	\$ 9,108.82	\$ 11,620.00	\$ 9,955.00	\$ 1,665.00	14.3%
	FRISCO	3,142	3.90%	\$ 1,633.84	\$241,868,310	3.52%	\$ 3,216.85	\$ 4,851.00	\$ 4,223.00	\$ 628.00	12.9%
	MONTEZUMA	66	0.08%	\$ 34.32	\$2,574,070	0.04%	\$ 34.24	\$ 69.00	\$ 62.00	\$ 7.00	10.1%
	SILVERTHORNE	5,056	6.28%	\$ 2,629.12	\$232,079,780	3.38%	\$ 3,086.66	\$ 5,716.00	\$ 5,013.00	\$ 703.00	12.3%
	BLUE RIVER	903	1.12%	\$ 469.56	\$52,465,040	0.76%	\$ 697.79	\$ 1,167.00	\$ 1,030.00	\$ 137.00	11.7%
	TOTAL MUNICIPAL	80,474	100.00%	\$ 41,846.00	6,866,095,064	100.00%	\$ 91,319.06	\$ 133,166.00	\$ 119,061.00	\$ 14,105.00	10.6%
REGION XII SUBTOTAL		226,514		\$ 117,786.80			\$ 242,476.47	\$ 360,265.00	\$ 296,716.00	\$ 63,549.00	17.6%
	GLENWOOD SPRINGS	10,361		\$ 5,387.72	\$251,744,980		\$ 3,348.21	\$ 8,735.93	\$ 8,138.00	\$ 597.93	6.8%
OUTSIDE Region XII SUBTOTAL		10,361		\$ 5,387.72	251,744,980		\$ 3,348.21	\$ 8,735.93	\$ 8,138.00	\$ 597.93	6.8%
TOTAL DUES							\$ 369,000.93	\$ 304,854.00	\$ 64,146.93	17.4%	
Non-Current Members for Reference											
	CARBONDALE	6,977		\$ 3,628.04	\$153,772,180		\$ 2,045.17	\$ 5,673.21			
	LEADVILLE	2,941		\$ 1,529.32	\$37,901,924		\$ 504.10	\$ 2,033.42			

Letter of Intent Broadband Funding

To: SWCCOG Board of Directors
From: Laura Lewis Marchino, Shak Powers
Date: July 18, 2022

Region 9 staff will be seeking approval to apply for upcoming broadband funding on behalf of the Region 9 communities in order to:

- Promote cooperation and coordination within the region rather than competition
 - Negotiate inter-jurisdictional agreements such as Highway 160 that passes through multiple counties, municipalities, and tribes
 - Be able to strategize contracts with ISPs to begin in less densely populated areas and move towards an ROI rather than beginning in the most profitable areas and withdrawing before the job is finished and leaving less populated areas still unserved or underserved
-

Advance Colorado Broadband Grant Program

Letter of Intent to Apply

The Colorado Broadband Office (CBO) is participating in federal broadband programs offered through the U.S. Treasury Department (USTD) and National Telecommunications and Information Administration (NTIA). The CBO will review each project against Capital Projects Fund and Enabling Middle Mile Broadband Infrastructure Program (MM) criteria. In preparation, we request that stakeholders and communities interested in funding for middle-mile projects submit an official Letter of Intent (LOI) to apply for grants.

Matching: There will be match requirements for grant programs. The more match you provide, the more competitive your project will be. We will consider in-kind matches as a waiver for those economically disadvantaged communities. More information on matches will be coming soon.

Please note that submitting a LOI does not mean your project will receive funds. This process will assess project needs and proposals. Once that review is complete, CBO will submit grant and program plans to the USTD and NTIA for approval in September 2022. Upon approved, CBO will invite communities to make an official application through the Advance Colorado Broadband program early 2023.

We will announce a separate process for the Broadband, Equity, Access and Deployment (BEAD) and Digital Equity Act programs later this year.

This funding is a once-in-a-lifetime opportunity to advance Colorado's economy and our ability to work, learn and access vital services, ensuring 99 percent of Coloradans have high-speed internet by the end of 2027.

If you have any questions, please contact Brandy.Reitter@state.co.us

Email *

shak@region9edd.org

Project Proposal Overview

These questions are about the overall scope of your project. They are required.

Contact Name *

First and last name

Shalako Powers

Contact Phone *

(970) 739-6718

Which program are you interested in? *

Capital Projects Fund

Enabling Middle Mile

Both

Jurisdiction (Town, City, County, Tribe, Special District, Education, Community Anchor, Utility Provider, COG, Non-Profit) - private companies must list local government partnership. *

Region 9 EEDD/SWCCOG

Please provide a short summary of the project. Include the desired outcomes, capital assets, project approach, timelines and milestones. (1,000 character limit) *

Region 9/SWCCOG will work regionally to install middle mile fiber to connect existing broadband infrastructure in Montezuma, San Juan, Archuleta and Dolores Counties, their municipalities and on Southern Ute Tribal lands. The fiber will run pole-to-pole or underground between substations and vaults. The project approach will ensure that the most rural areas are reached first, with all projects to be completed by 12/31/28. Project Milestones: M.C.: Hwy. 160 project potential connection between substations or buried fiber beneath the soon-to-be constructed Paths to Mesa Verde Trail. Mancos to Dolores – connect substations or bury fiber. L. P.: Durango/L.P. County Building to the Airport, Bayfield through Vallecito to Durango Archuleta: Hatcher Reservoir/Northern Backbone Loop, Hwy. 160/Hwy. 84 to Turkey Springs S. J.: Hwy. 550 – Silverton to Ophir pass, Hwy 550 - Silverton to Purgatory Dolores: D.C./Lizard Head Pass to Hwy 145 and Hwy 145 to CR 148 in M.C. Detail with drawing in email

Why is this project important to your community at this time? Describe the critical need related to access, affordability, reliability, and/or consistency that resulted from or was made apparent by the COVID-19 public health emergency. (1,000 character limit) *

Governor Polis' goal to connect 99% of Colorado households to high-speed broadband by 2027. All communities within Region 9 identified broadband as a high priority in their individual Community Development Action Plans Community Development Action Plans (CDAPs) (region9edd.org) The COVID-19 crisis made clear the significant

coverage gaps in our region that need to be addressed soon, closing this gap is top priority for underserved locations. The pandemic forced many people to work from home. Our region saw firsthand how lack of service impacted children's ability to participate. To provide rural community members access to commerce, education, health care and mental health services often unavailable locally. Connect the region of less than 100,000 residents to state and national broadband linkages.

Describe how the project is designed to enable work, education, and health monitoring or access to critical services. (1,000 character limit) *

The project is designed to create digital equity throughout the region. It will enable small businesses with limited local markets to compete globally. Connecting anchor institutions will help build a skilled local workforce (i.e. through online educational opportunities through Fort Lewis College, Pueblo Community College and Colorado Community College). Scarcity of medical specialists will be reduced through access to regional telemedicine opportunities, including services through Axis (general and behavioral health services), Pathways Physical Therapy, Pagosa Springs Medical Center (heart and stroke specialists), SW Memorial Hospital and Veteran's Services. Critical services include vital records requests, access to health and human services programs such as LEAP, WIC, SNAP, and DMV services.

What quantitative and qualitative data support this proposal? (1,000 character limit) *

Example: Existing broadband performance, federal and/or state collected broadband data, user speed test results, interviews with community members and business owners, reports from community organizations, and any other information they deem relevant. Please email any documentation to OIT_broadband@state.co.us along with your contact info.

In the La Plata, Archuleta and Southern Ute areas, the NTIA Broadband Need map for census track 08067970600, 14.6% of households do not have internet service. Ookla speed tests resulted an average 8.95 Mbps in download speeds and 1.97 Mbps in upload speeds. In Montezuma and Dolores Counties and their municipalities, Emery Telecom downloads broadband usage and reporting data from a variety of sources, including data sets from the Colorado Broadband office that show the broadband usage history throughout unincorporated areas in SW Colorado. The NTIA Indicators of Broadband need maps that show many areas in SW Colorado average 8mb or below.

Describe any community engagement and public participation that has informed the critical need for this plan, including efforts to solicit input from and/or partner with communities. (1,000 character limit) *

Since Broadband is a priority in all five counties, there has been numerous meetings looking to address the issue. Since January, broadband stakeholders have been meeting monthly to get on the same page and collaborate around all needed service gaps including joint grant applications and working together on a Regional Broadband Plan. More recently, Region 9 staff has presented the need for reliable broadband, the proposed projects, the anticipated results and solicited feedback in public meetings with: • Archuleta County July 5 • Empire Electric Association July 8 • Montezuma and Silverton July 11 • City of Cortez July 12 • San Juan • La Plata July 13 Each of

the above-mentioned meetings resulted in letters of support for the project. Furthermore, outreach was done by La Plata County at: • Pine River Library May 26 • Vallecito Lake Event Center June 14 • Breen Community Building July 6

How will you engage your community to shape project plan implementation and operations? (1,000 character limit)

Region 9 has already begun stakeholder participation by presenting to local boards of commissioners, city councils and boards of trustees. The Region 9 project manager is working to ensure that outreach occurs in each community at least quarterly. Furthermore, Region 9 proposes to outreach the county-level economic development groups, school districts and healthcare providers within the region to be sure that their needs are taken into consideration during this process. Public outreach efforts will continue through the planning and construction phases. After construction is complete, Region 9 will continue to partner with these entities as well as the Southwest Colorado Accelerator Program for Entrepreneurs (SCAPE) and area Career Technical Programs to be sure there is trained workforce opportunities and to be sure existing businesses and new startups have knowledge and access to the network. Region 9 and its members and broadband stakeholders will continue to work throughout the process to include local ISPs with last mile build outs in mind and plan to be sure the unserved, underserved and often underrepresented populations will end up with broadband availability at their homes and businesses. It is understood that it will take creativity and innovation in some of the more “frontier” rural areas.

How many households will your project serve? *

7,575

How many businesses will your project serve? *

2,000

How many customers will your project serve? *

9,000

Are you participating in the Federal Affordability Connectivity Program (ACP)? Will you provide a low-cost option in addition to ACP participation? *

ISPs within Region 9 do. Region 9 cannot.

When is the expected start date of your project/program? *

MM

01

/

DD

01

/

YYYY

2023

When is the expected completion date of your project/program? *

MM

12

/

DD

31

/

YYYY

2028

Project Budget

Please provide an overview of your estimated project budget for each option below. Please do not add additional categories and only provide information on the specified items. If unknown or irrelevant write N/A.

Pre-Design

\$515,726

Engineering and Planning

\$1,107,145

Permitting, Labor

\$74,857,928

Supplies and Equipment

\$7,266,263

Total Budget *

\$83,747,062

Infrastructure

If your project relates to infrastructure, please answer the questions below.

How is this proposal designed so that it does not duplicate existing investments from enforceable federal or state funding commitments for reliable wireline service? (1,000 character limit)

Based on state and federal broadband current data, Region 9 is working with ECHO Consulting to map out proposed fiber broadband deployments to not include areas that have been previously awarded under USDA, USAC, RDOF or CAF II funding. Region 9 is proposing some redundant middle-mile along Tri-State lines that do not have potential for last-mile connection.

Upon project completion, how will you ensure service that reliably meets or exceeds symmetrical download and upload speeds of 100 Mbps? (1,000 character limit)

If it would be impracticable, because of geography, topography, or excessive cost, for a Broadband Infrastructure Project to be designed to deliver services at such a speed, what is your reasoning? How will you ensure that it reliably meets or exceeds 100 Mbps download speeds and between 20 Mbps and 100 Mbps upload speeds and be scalable to a minimum of 100 Mbps symmetrical for download and upload speeds?

The proposed project would allow ISPs to connect and build last-mile fiber to the premise and allow for gigabit speeds to every household, business, and Community Anchor Institution as soon as service is available. Additionally, fiber optic networks have the capability to increase any user to 10 Gbps by simply updating equipment. Fiber optic networks are infinitely scalable and are the only networks to support the future needs of customers. Since fiber utilizes light to move data, rather than mechanical methods (DSL and Cable), there is no latency and no reduction of services during peak times. The proposed build will deliver broadband service at 95% or higher during peak network use. Latency will also be below 80 milliseconds due to the proposed fiber to the premise and fiber

backbone. The project is being designed with governments, consultants and ISPs who have extensive knowledge of the area's terrain, vegetation, and construction environment. Pole attachment agreements, local permitting, and local subcontractor pricing will be factored into the project to ensure a swift launch and successful execution.

Describe the technology to be used.

Fiber-optic technology

Cable modem/hybrid fiber-coaxial technology

Digital subscriber line (DSL) technology

Terrestrial fixed wireless technology utilizing entirely licensed spectrum or using a hybrid of licensed and unlicensed spectrum

Other:

Digital Connectivity

If your project relates to affordability or access to devices, please answer the questions below.

Will the devices be used to connect to broadband internet?

Yes

No

Other:

Has affordability been identified as a barrier to access to the internet?

Yes

No

Other:

If you answered yes, please provide a summary of the evidence that shows that affordability is a barrier.

Possible examples/ sources can be broadband internet service performance and pricing; federal and/or state collected broadband data; user speed test results; American Community Survey, the U.S. Department of Commerce – National Telecommunications and Information Administration’s Indicators of Broadband Need Map, or the U.S. Department of Housing and Urban Development’s Qualified Census Tracts, related to internet use, device ownership, income, and poverty.

According to Census.gov, the break down of poverty level and internet subscription follow: COUNTY % PEOPLE IN POVERTY %HOUSEHOLDS WITH INTERNET SUBSCRIPTION DOLORES 12.5% 65.4% MONTEZUMA 12.9% 75.4% LA PLATA 10.0% 79.6% SAN JUAN 11.3% 78.5% ARCHULETA 9.4% 85.7% 2020 census data seems to confirm the findings reported at the July 11th Infrastructure Summit in Glenwood Springs that poverty is a barrier to internet access. As noted earlier, the lack of internet access due to poverty is also a barrier to workforce readiness, employment, health care access and, access to critical services.

Will funds be used solely to purchase devices (e.g., laptops, tablets, desktop personal computers, and equipment and devices necessary for public wi-fi infrastructure development)?

Yes

No

Maybe

Other:

Describe how ownership of the assets will be maintained by you as the subrecipient, and how you will make them available to the public. (1,000 character limit)

The open access model is popular among municipal broadband networks throughout the country. Region9 proposes to build using public/private agreements by partnering with local ISPs and contractors. An Inter-Governmental Agreement is being worked out by the shareholders within the Region. These agreements will clearly define ownership of the middle-mile fibers throughout the Region. Region 9 believes government entities should not compete with the private sector but provide infrastructure that allows for the free exercise of commerce. Region 9 spearheaded the initials SCAN project in 2010, creating the beginning of an open access network. Due to a lack of funding, expansion of that vision was not possible until now. Region 9 will work towards effective public-private partnerships that can be accomplished through several methods. For example, middle mile fiber routes can be developed through joint trench or pole attachment agreements that will benefit involved interested parties along each proposed route. CDOT also may include the construction of fiber conduits along routes in their right of ways. These private-public partnerships have been very effective in developing middle mile fiber routes throughout the regions of the state quicker than an open access model. Trade arrangements by mileage is beneficial to avoid duplication of fiber routes and thus, develop twice the amount of mileage by simply trading assets along private and

public developed routes. Partnership alternatives can be designed to benefit both the public/private sectors and foster competition rather than monopolies.

If your project relates to multi-purpose facilities

Answer these questions

What type of features does the multi-purpose community facility provide? (Check all that apply)

Classroom

Computer lab

Multi-purpose space

Telemedicine room

Other: None of these multi-purpose facilities are noted to be specifically connected by this project. As noted previously, the building of this network will enable remote classroom access, increase speeds and reliability to schools, multi-purpose spaces and telemedicine.

Please describe how the program/ project will provide services or activities that directly enable work, education, and health monitoring for at least five years from the completion of the project? Your proposal should have an explanation for each category, work, education and healthcare.

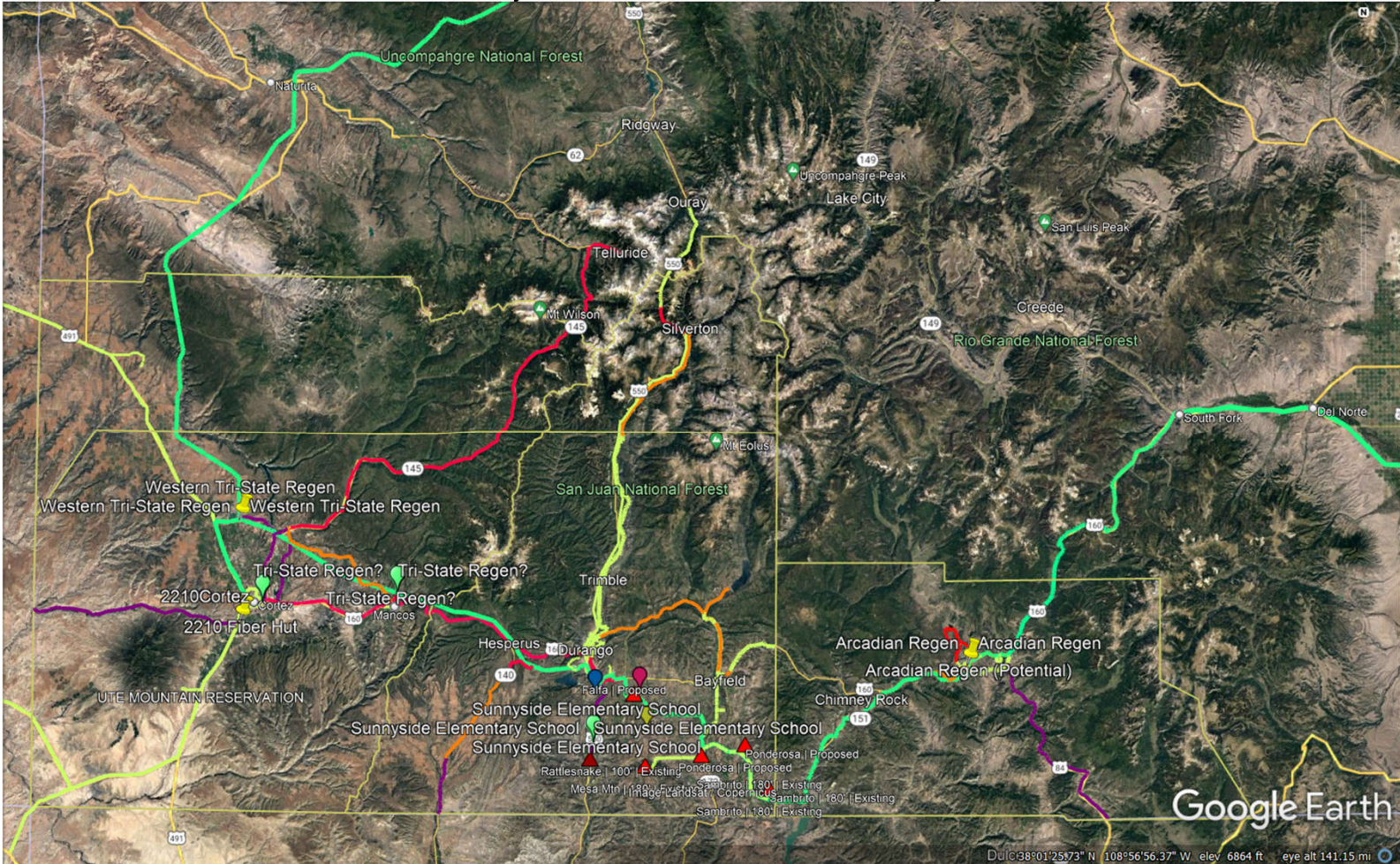
Region 9 has been working with multiple Rural Roadmaps Initiatives in Southwest Colorado. These programs are part of a strategy from the Office of Economic Development and International Trade (OEDIT) to provide for economic recovery and resiliency after the COVID-19 Pandemic. Workforce development and education have been identified as high priorities throughout the Region AND Region 9 staff serves on the Southwest Workforce Board and participates in the Homegrown Talent Initiative in our Region. Finally, as a State Data Affiliate, Region 9 has access to a deeper level of data than many other entities. • Work o Region 9 tracks the following work indicators across the region ♣ Unemployment ♣ Total employment ♣ Employment by sector ♣ Per Capita income ♣ Household income o Region 9 also works closely with the Southwest Colorado Accelerator Program for Entrepreneurs (SCAPE) to help entrepreneurs grow their businesses and the Southwest Small Business Development Center (SBDC) to provide a variety of workshops and training as well as business counselor support for entrepreneurs. Outreach with these organizations will work to ensure that businesses understand and have access to broadband. o Region 9 works with multiple chambers of commerce and economic development groups in each county which will provide a valuable communication channel to inform and ensure businesses have access to and take advantage of web presence. o Region 9 will work to ensure that IGAs and contracts are set up in such a manner that continued service is assured. • Education o Education facilities are already part of our regional Broadband Stakeholder monthly meetings and Region 9 will outreach the school districts as part of their public outreach and participation throughout this process to be sure the needs of primary, secondary and higher education

are addressed. • Healthcare o Healthcare facilities will be included in our regional Broadband Stakeholder updates moving forward. Region 9 has good working relationships with all of the area healthcare providers because of their work facilitating the South West Opioid Response District (SWORD) and a La Plata Health Provider recruitment initiative. Region 9 will solicit feedback from these providers as part of the public outreach and participation associated with this process and work to ensure these fiber builds take their needs into consideration.

[Create your own Google Form](#)

[Report Abuse](#)

Priority Middle Mile Broadband Project



There are currently two programs available:

• [Enabling Middle Mile Broadband Infrastructure Program](#) (MM) for the construction, improvement or acquisition of middle-mile infrastructure - **\$5-100 million**

• Capital Projects Fund (CPF) ≈ **\$162 million**

- Build or improve Colorado's middle-mile broadband infrastructure, which is the backbone of the state's high-speed internet network.
- Address unserved (i.e., internet speeds under 25 Mbps download/ 3 Mbps upload) or underserved (i.e., internet speeds between 25 Mbps download/ 3 upload Mbps - 100 Mbps download/ 20 Mbps upload) areas.
- Be community-driven with partnerships between municipalities, providers and other applicable stakeholders.

Applicants can be: a town, city, county, tribe, special district, educational institution, community anchor, utility provider, COG or, non-profit.

private companies must list local government partnership.

WHY DOES IT MATTER

Broadband access and connectivity is listed as high priority for all Region 9 Communities in the Community Economic Development Strategy (CEDS)

- La Plata #s 3, 26, 28
- Montezuma # 24
- Archuleta #12
- Dolores #29
- San Juan # 32

WHY DOES IT MATTER

La Plata CDAP

Update 2021

LA PLATA COUNTY COMMUNITY DEVELOPMENT ACTION PLAN 2021

CDAP #	Project	Rank	Category	State Economic Development Priority	Resiliency Linkage	Partners	Funding Resources	Cost Estimate	Jobs	Outcomes & Impacts
26	Improved Infrastructure with Future Vision & Planning A. Water & Wastewater Treatment Facilities B. Broadband/Fiber Internet C. Land Use Development Plan (LUDC) D. Comprehensive Plan for the future E. Town Facilities F. Streets & Sidewalks Plan G. Parks, Open Space, Trails & Recreation H. Investments & Funding	High	Public Infrastructure	Make Critical Investment in Community Infrastructure Leverage the Unique Assets of Rural Colorado Build on Successful Economic Development Programs	Future Ready Workforce & Economy (EW1) Community Capacity (CC3)	SUIT CDOT ISD DOLA USDA GOCO CO State Trails Program & Committee SWCCOG				Outlined per the Ignacio Plan

Montezuma CDAP

Update 2021

MONTEZUMA COUNTY COMMUNITY DEVELOPMENT ACTION PLAN 2021

CDAP #	Project	Rank	Category	State Economic Development Priority	Resiliency Linkage	Partners	Funding Resources	Cost Estimate	Jobs	Outcomes & Impacts
24	Broadband Fiber Optic Connections	High	Telecomm	Make Critical Investment in Community Infrastructure	Building and Infrastructure Sustainability (BI2) Future Ready Economy & Workforce (EW1)	SW Colorado Council of Governments Cortez Dolores Mancos Montezuma County	DoLA Cortez Rural Electric Cooperatives Long distance carriers Rural Utility Service Funds USDA- Broadband funding	~\$10-14M for Cortez projects	One general manager position	Expand Broadband Fiber Optic Connections Cortez & Montezuma County. 1) Regional broadband plan. 2) Cortez broadband feasibility study. 3) Cortez Fiber Project – Fiber to The Home (FTTH) to meet needs of businesses, residents & home-based businesses. 4) SWCCOG partnership with CDOT for funding opportunities through FCC Rural Healthcare to expand regional broadband backbone. Will include dark fiber available for leasing. 5) Higher bandwidth, increased speeds & services throughout the County. 6) Advanced, enhanced telecom services. 7) Develop alternatives to the incumbent carriers to provide competition & redundancy. 8) Fiber from Mancos Town Hall to water tank to increase capacity for ISP providers and wireless capacity for entire town. 9) Finish fiber installation & loop in the Town of Dolores.

Archuleta CDAP

Update 2021

ARCHULETA COUNTY COMMUNITY DEVELOPMENT ACTION PLAN 2021

CDAP #	Project	Rank	Category	State Economic Development Priority	Resiliency Linkage	Partners	Funding Resources	Cost Estimate	Jobs	Outcomes & Impacts
12	Broadband Expansion	High	Telecommunications	Make Critical Investment in Community Infrastructure	Building and Infrastructure Sustainability (BI1) Future Ready Workforce (EW1)	Pagosa Springs CDC Town of Pagosa Springs Archuleta County SWCCOG Rural Electric Co-operatives ISPs	USDA FCC County Town PSCDC Telecom Providers DoLA SB232 funding SWCCOG New Aspen Springs tower Telecommunications providers Colorado Office of Information Technology State of Colorado	\$100,000 Town of Pagosa Springs	Indirect job creation with advanced telecommunications	1) Address Last mile buildout. 2) Increase job creation through home-based businesses. 3) SWCCOG and San Juan Basin Health Department partner to apply for funding via FCC to increase access for rural healthcare facilities. 4) SWCCOG, CDOT and LPEA partner to find solutions to increasing connectivity to and within the County. 5) Town of Pagosa Springs to support broadband expansion efforts through CDC.

San Juan County CDAP

Update 2021

SAN JUAN COUNTY COMMUNITY DEVELOPMENT ACTION PLAN 2021

CDAP #	Project	Rank	Category	State Economic Development Priority	Resiliency Linkage	Partners	Funding Resources	Cost Estimate	Jobs	Outcomes & Impacts
32	Redundancy Fiber Path into and out of Silverton	High	Telecomm	Make critical investments in community infrastructure	Building and Infrastructure Sustainability (BI2) Future Ready Economy & Workforce (EW1)	San Juan County Town of Silverton Southwest Colorado Council of Governments (SWCCOG) San Miguel Power Century Link Corporation Colorado Department of Transportation (CDOT) ISPs - Brainstorm & Forethought	SWCCOG - grant admin DoLA Silverton County	N/A	Construct ion jobs Create jobs associated with new businesses that require high speed internet	1) Complete segments of in-ground fiber cable installed by EagleNet Alliance (ENA) 2) Explore potential of ENA completing the project and/or partnerships to use dark fiber already in place 3) Install redundancy between Cascade and Durango 4) CDOT or other entity to complete fiber gaps between Cascade and Durango 5) Installation of roof top wireless bridge to broadcast access throughout Silverton (school-based need for student access) 6) Explore alternative tech for broadband as it becomes available, i.e., Starlink 7) Expand access to County and Town residents

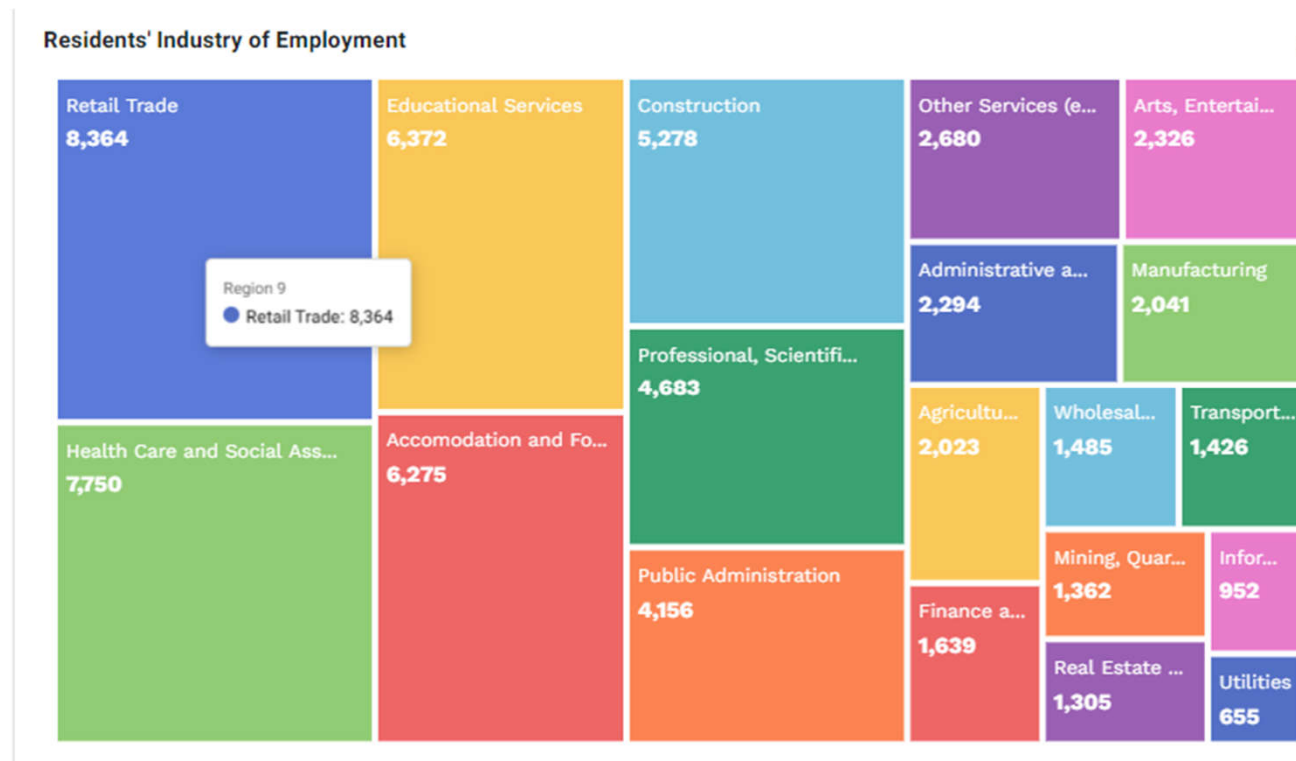
WHY DOES IT MATTER

- Government has a responsibility to provide for commerce – U.S. Constitution Article 1, section 8
 - There are approximately 2.14 billion online shoppers worldwide



WHY DOES IT MATTER

- Government has a responsibility to provide for commerce – U.S. Constitution Article 1, section 8
 - Region wide, retail trade is the largest employment category

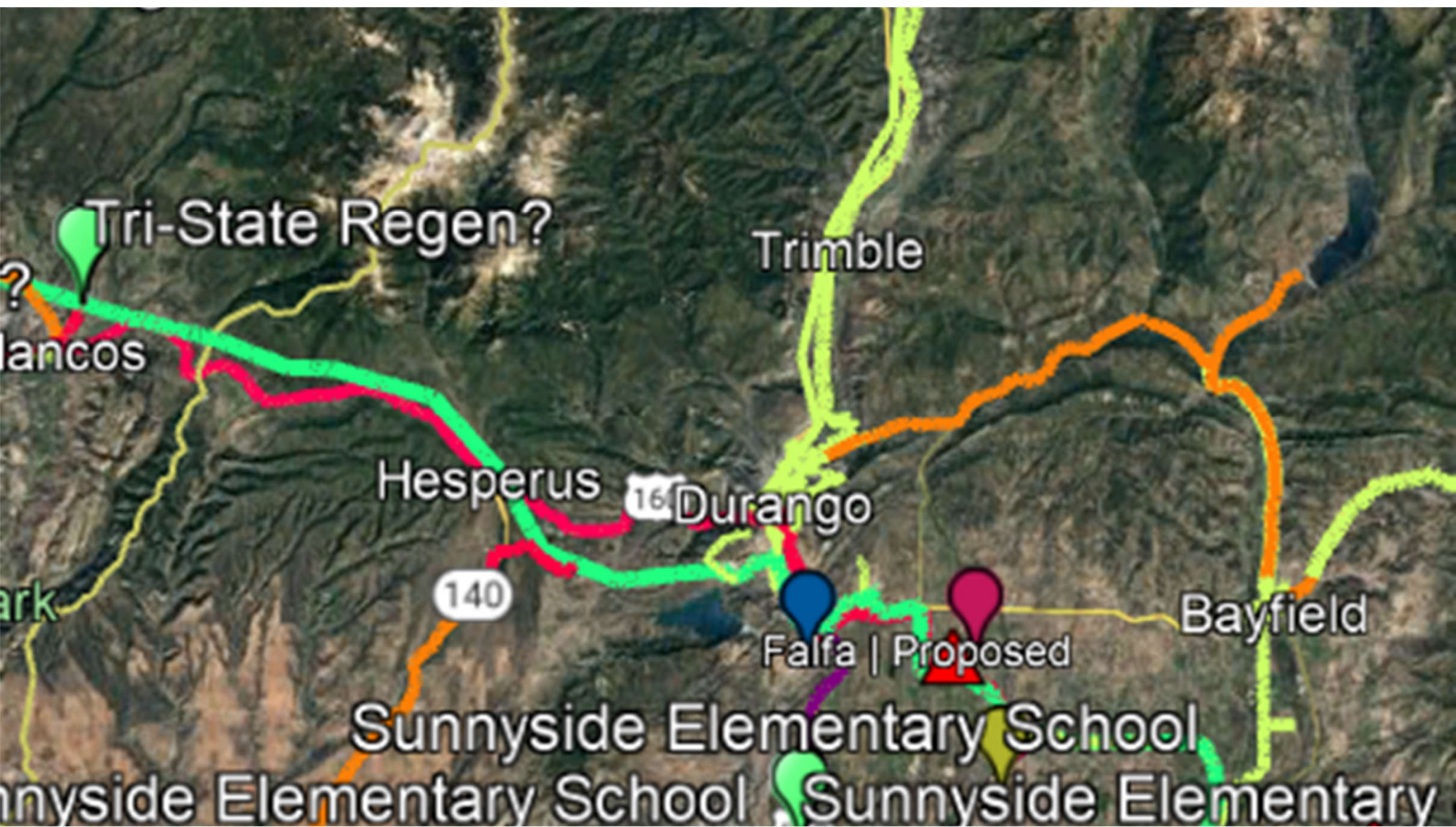


PROJECT SUMMARY

Region 9 is working to build collaboration with Archuleta, Montezuma, La Plata, San Juan and Counties; the municipalities of Pagosa Springs, Arboles, Cortez, Mancos, Dolores, Durango, Bayfield and Ignacio; as well as the Southern Ute Tribe to identify their highest priority infrastructure needs for providing continuous, fiber throughout Region 9, providing connection to and redundancy for the State of Colorado.

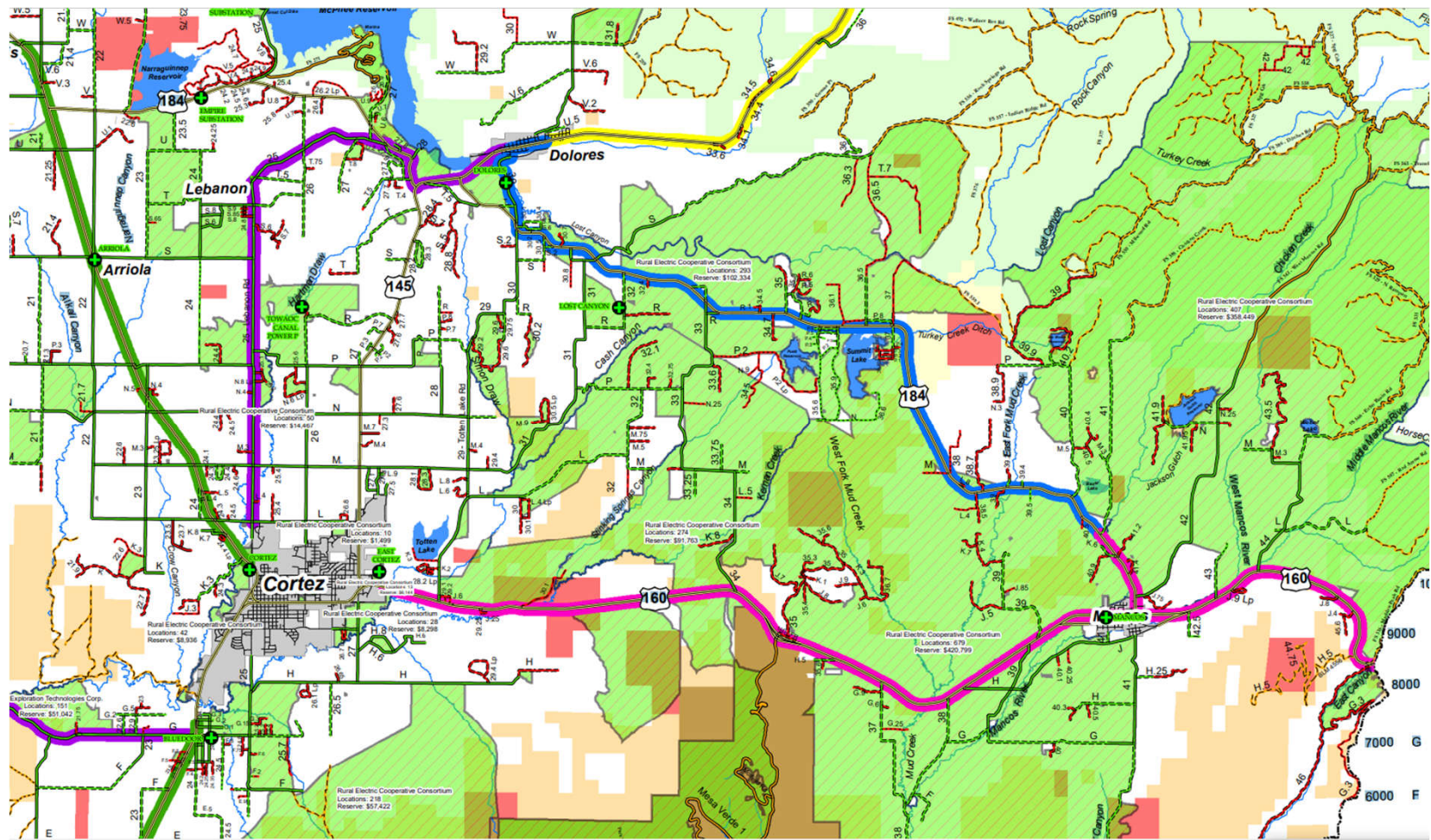
La Plata County

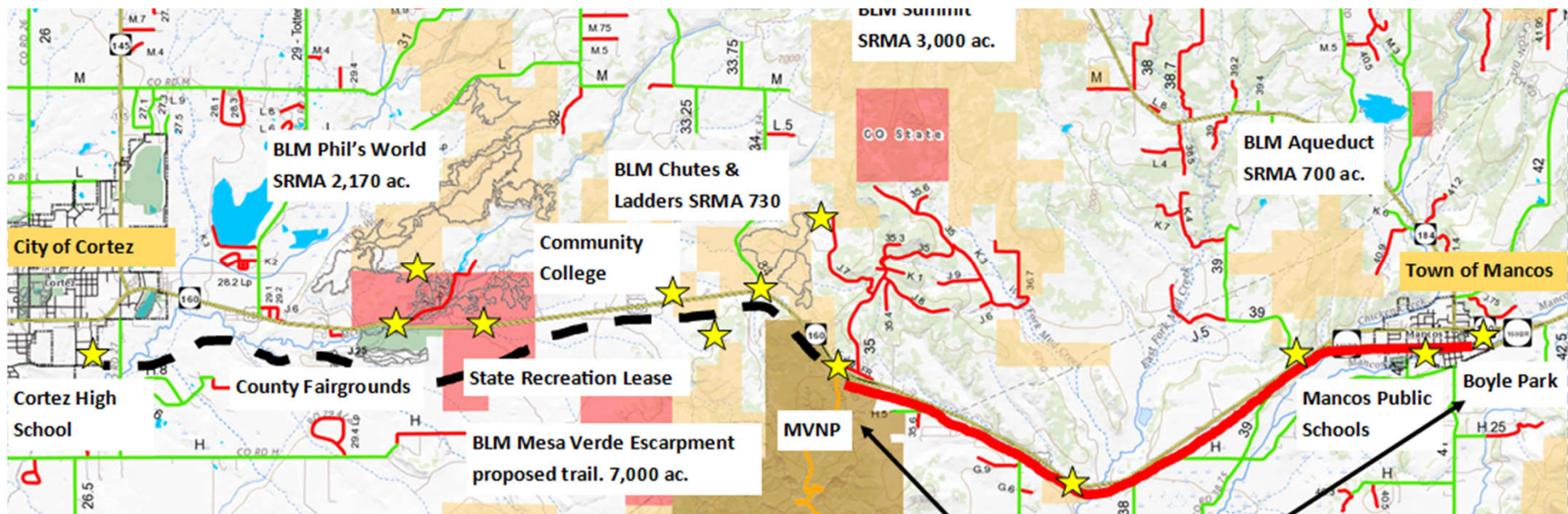
- Priority One Red: Montezuma County/La Plata County Line on Hwy 160 to Durango and Bayfield up to Vallecito, Forest Lakes and over to Durango. May be an overlay to Clearnetwork/SWCCOG NITA Grant from Bayfield to Vallecito.
- Green: Durango north to Cascade is funded (Cascade Extension) and to be built by La Plata Electric. Fiber already built out from Cascade to Silverton through TriState. Is there CDOT fiber here?
- Airport connection from Weather Station
- Priority Three Brown: Three Springs to the new event center at UE Mesa; Road and Bridge Shop and the airport.
- Priority Three Brown: Hesperus 140 down to Ft Lewis Mesa and Tribal lands to the NM state line: Find out about getting access through TriState fiber or Fastrack; otherwise this needs to be a priority route.



MONTEZUMA SCENARIO A

- I. Build fiber to all of EEA's substations to provide redundancy and access County-wide and enhance operability for EEA
 - I. Build in EEA's power space and have EEA be the owner of the fiber
 - II. Build out fiber (144 count) on the existing EEA infrastructure to connect all substations and thus, provide redundancy and access for the community. The substations are marked on the attached PDF with green crosses.
 - I. Cortez → East Cortez → Mancos → Dolores → Lost Canyon → Narraguinnep → Arriola → Cortez
 - III. Based on the priority map, if we can only start with a few substations the priorities would be
 - I. East Cortez → Mancos
 - II. Mancos → Dolores



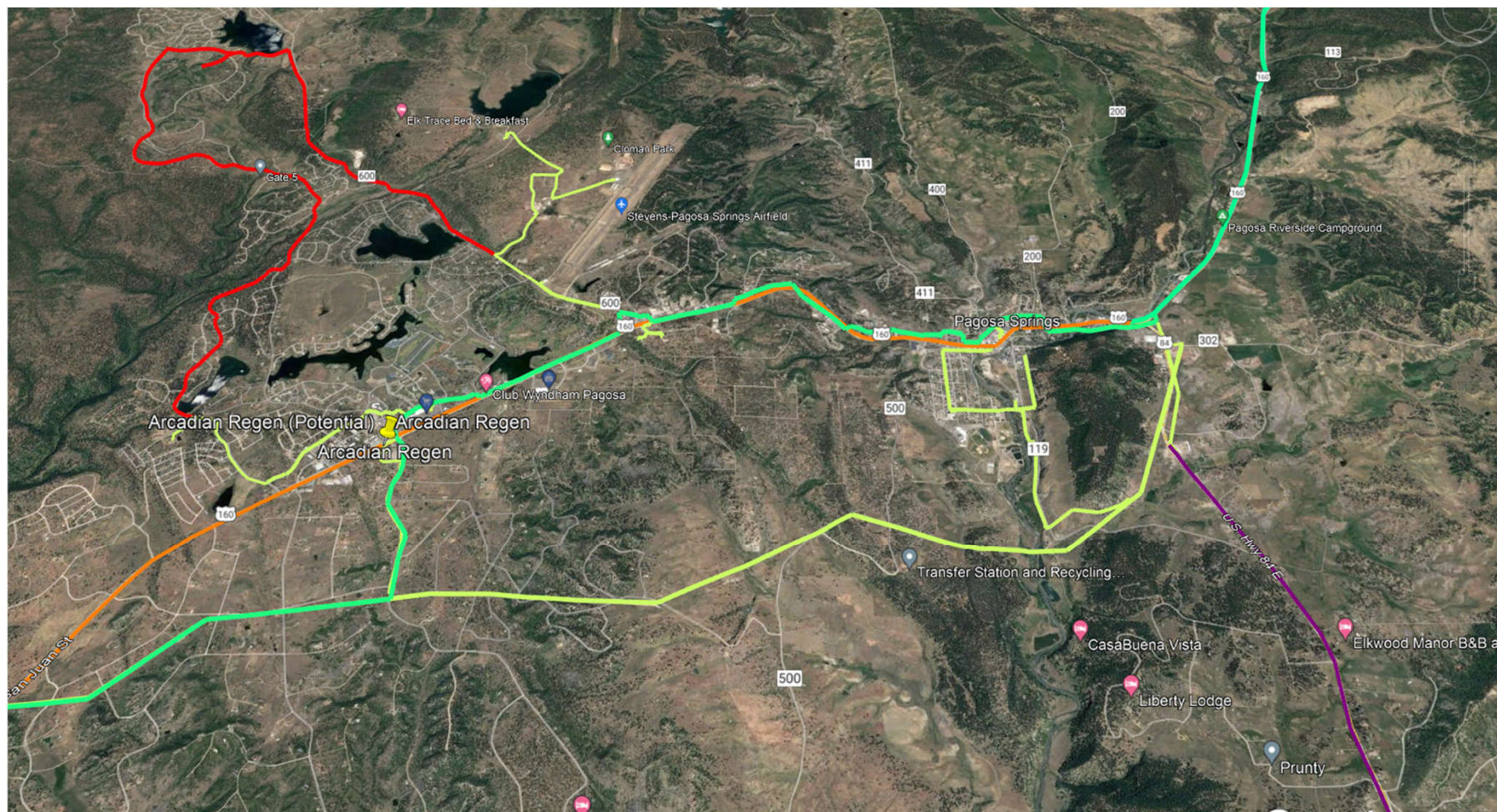


MONTEZUMA SCENARIO B

- Combo buried and aerial
- Use the Paths to Mesa Verde, CDOT ROW from 2210 termination Cortez to Mancos
- NOTE: Trenching is a more expensive option

Archuleta County

- Everything feeds off Pagosa Springs Medical Center which has CNL. Funded projects to connect PSMC down to blue line and connect airport terminal around the Cloman industrial loop to create a redundant backbone.
- Priority One Red: Northern Ring Loop on Piedra from Cloman Blvd up and around Hatcher to North Pagosa and back down to the PAWSD headquarters.
- Priority Two Orange: Essentially overlay that starts at the Hwy 84/160 intersection and goes to Aspen Springs. This is a corridor that will overlay subpar fiber.
- Priority Three Brown: Hwy 84 at 160 in Pagosa down to NM border and building off to the residences that branch off this path.
- Issue: Navajo Lake through mostly Tribal land, Pagosa Junction and Archuleta County Landfill to Pagosa (County Road 500) is extremely low density. Global Right of Way agreement between Tribe and Archuleta County may be of use in addressing this section in the future.



San Juan County and Silverton

- Priority One Red: Silverton to Ouray, Ophir (depending on Clearnetworx build) following Ophir Pass
- Vero or Clearnetworx likely competing for last mile.

Desired outcomes

- Provide safety and redundancy routes for the State's fiber network
- Provide safety and redundancy routes within Region 9
- To provide rural community members access to commerce, education, health care and mental health services that are often otherwise unavailable locally.
 - Pathways physical therapy - In simple terms, TeleHealth physical therapy refers to physical therapy services that are provided over a technology platform such as Zoom, rather than by in-person means. Transmission is secure and we protect your privacy. Sessions are live, scheduled at your convenience, and can be recorded for you to be able to refer to later.
 - In 2020, Axis Health System rapidly increased telehealth options. That means many patients are doing their appointments by phone or video. They don't have to go into an office. Some primary care visits can also be through telehealth. Not every situation makes sense for a virtual visit. However, it's great for things like follow-ups or medication management. It's a way for patients to see providers and connect with them.

Fort Lewis

Teaching & Learning Services at Fort Lewis College fosters a community of practice around inclusive teaching and learning: partners with faculty and staff to create inclusive, engaging, and accessible learning experiences for all students. FLC improves and expand students' learning environments with on-campus, hybrid, HyFlex, and online courses. FLC researches & promotes innovative and cross-disciplinary approaches to digital learning.

- Southwest Health Systems continues to see patients with telehealth options for most patients in the comfort and safety of their own home.
- In 2020, Axis Health System rapidly increased telehealth options. That means many patients are doing their appointments by phone or video. They don't have to go into an office. Some primary care visits can also be through telehealth. Not every situation makes sense for a virtual visit. However, it's great for things like follow-ups or medication management. It's a way for patients to see providers and connect with them.
- PCC Online courses are developed and taught by PCC instructors.
 - Students taking an online course must have access to a computer with high speed internet.
 - Colorado Community College Online (CCCOonline) is a part on the Colorado Community College System and is based in Denver. They create online classes that are offered at PCC in addition to the online classes that are created and offered by PCC instructors.
- Pagosa Springs Medical Center - "Rosie the Robot" and her twin "Ramon" are the medical center's two telemedicine systems that connect patients with the best stroke and heart doctors in the country, in real time. This lets medical center providers aggressively treat patients in acute emergencies. Telemedicine will also allow them to expand emergency services to include in-home follow up care.
- In 2020, Axis Health System rapidly increased telehealth options. That means many patients are doing their appointments by phone or video. They don't have to go into an office. Some primary care visits can also be through telehealth. Not every situation makes sense for a virtual visit. However, it's great for things like follow-ups or medication management. It's a way for patients to see providers and connect with them.

Desired outcomes (Continued)

- Provide higher connectivity speeds to underserved homes through Internet Service Providers
- Provide service to homes that currently do not have any access to internet.
- Provide infrastructure for the largest County employment sector to expand their business to bring more outside dollars into the region

Region 9 is currently working with local staff, La Plata County, the municipalities, utility providers and local Internet Service Providers to gather quantitative and qualitative data to support this proposal. This data will also show the last mile component that is required for the State and Local Fiscal Recovery Funds (SLFRF) We are working to quantify the following data:

- Internet Service Providers
- ISPs Service/Project Areas
- # of households currently served and projected to serve
- # of business currently served and projected to serve
- Projected Capital Costs
- ISP Capital Contribution Amount
- Any Subsidies Needed
- Shape Files to provide a visual representation of the project

Currently Region 9 is working to show community engagement and public participation to keep the community informed and gather input pertaining to this plan and solicit input from and/or partner with local governments, ISPs, schools, etc.

We have been and will continue requesting letters of support for the project and are seeking forums for public outreach/education and input



¿QUESTIONS?



Decision Items

Application for Transit Mobility Management

To: SWCCOG Board of Directors

From: Jessica Laitsch

Date: July 18, 2022

Staff is requesting authorization to apply for an FTA 5310 Transit Mobility Management Grant through CDOT. The SWCCOG has administered and promoted the Regional Transit Coordinating Council for many years. The SWCCOG was awarded funding for a portion of a staff position dedicated to helping move forward the priorities of the Transit Council and assistance to implement the Southwest Digital Mobility Hub, a regional one-call/one-click coordinated information system. The CDOT Division of Transit and Rail recently release a Notice of Funding Availability for 5310 Mobility Management, applications will be due in August 2022. Staff would like to apply for funding for State FY 23 for part-time staffing and staff training.

Staff does not expect the grant request to exceed \$30,000 and a minimum 20% match would be required. Staff anticipates seeking match through DOLA funding and/or using a portion of budgeted COG dues as match. If an application is submitted, staff will provide specifics of the request to the Board at the next meeting.

Legal Review: N/A

Fiscal Impact: High, the potential for increased grant funding and increased match requirements

Staff Recommendation: Authorize staff to apply for the CDOT 5310 Transit Mobility Management Grant

2022 Meeting Schedule

To: SWCCOG Board of Directors

From: Jessica Laitsch

Date: July 18, 2022

During the April meeting the Board approved a Board meeting schedule for the remainder of 2022. Unfortunately, staff has a conflict with the December 1, 2022 meeting date as there is a previously scheduled meeting of the Regional Housing Alliance of La Plata County. The meeting was intended as an opportunity to adopt the 2023 annual budget, which must be approved prior to December 15. Staff is requesting the Board reschedule this meeting to one of the times listed below:

November 10, 2022, 1:30-4pm

November 17, 2022, 1:30-4pm

December 8, 2022, 1:30-4pm

Legal Review: N/A

Fiscal Impact: N/A

Staff Recommendation: Modify the date of the December 1, 2022 Board meeting.

Transition Support Contract

To: SWCCOG Board of Directors
From: Laura Lewis Marchino, Jessica Laitsch
Date: July 18, 2022

Attached is a contract between Region 9 EDD and Jessica Laitsch for services to support the transition following her departure in July 2022. The term of this agreement is July 28 – September 30, 2022 for an amount not to exceed \$10,000.

Legal Review: N/A

Fiscal Impact: \$10,000

Staff Recommendation: Approve the contract between Region 9 Economic Development District and Jessica Laitsch for transition support for an amount not to exceed \$10,000.

**Contract for Services Between
The Region 9 Economic Development District of Southwest Colorado, Inc.,
And Jessica Laitsch**

This Agreement is entered into and effective July 28, 2022, between the Region 9 Economic Development District of Southwest Colorado, Inc. (hereinafter referred to as the District).
And Jessica Laitsch (hereinafter referred as Contractor).

1. Purpose

The purpose of this Agreement is to describe the relationship between District and Contractor and outline the services that the Contractor will perform to support her transition from her position with the Southwest Colorado Council of Governments (SWCCOG).

2. Services

The Contractor will perform the services in accordance with the Scope of Work, attached as Attachment A.

3. Terms and Conditions

The term for this Agreement will be until **September 30, 2022** (“Term”). The terms and conditions can be extended by mutual written agreement.

4. Consideration

The parties agree that the Contractor will charge an hourly fee of \$40 an hour provided in a monthly invoice scanned to Laura Lewis Marchino with Region 9 EDD. The total contract will not exceed \$10,000 except with prior approval. The District will reimburse the Contractor within 2 weeks of receipt of an invoice and any requested documentation of activities.

5. Indemnification

The Contractor shall indemnify, save, hold harmless, and defend the District and all its officials and employees from any and all liability, claims, demands, actions, and attorneys’ fees arising out of, claimed on account of, or in any manner predicted upon loss or damage to the property of, injuries to, or death of all persons whatsoever or which may occur or be sustained in connection with the District’s performance or non-performance of this Agreement.

The District shall indemnify, save, hold harmless, and defend the Contractor and all its officials and employees from any and all liability, claims, demands, actions, and attorneys’ fees arising out of, claimed on account of, or in any manner predicted upon loss or damage to the property of, injuries to, or death of all persons whatsoever or which may occur or be sustained in connection with Contractor’s performance or non-performance of this Agreement.

6. Entire Agreement

This Agreement, including the Attachment, constitutes the entire understanding and agreement of the parties with respect to its subject matter and supersedes all prior and contemporaneous agreements or understandings, inducements, or conditions, express or implied, written or oral, between the parties.

7. Signatory Authority

Each person signing this Agreement in a representative capacity, expressly represents the signatory has the subject party's authority to so sign and that the subject party will be bound by the signatory's execution of this Agreement. Each party expressly represents that except as to the approval specifically required by this Agreement; such party does not require any third party's consent to enter into this Agreement.

8. Severability

If any provision of this Agreement shall be found invalid or unenforceable, the remainder of this Agreement shall be interpreted so as best to reasonably affect the intent of the parties.

9. Acknowledgment

All parties hereby acknowledge and accept the terms and conditions of the above contract by evidence of their signatures found below.

10. Amendment and Waivers

Any term or provision of this Agreement may be amended, and the observance of any term of this Agreement may be waived, only by a writing signed by the party to be bound. The waiver by a party of any breach or default in performance shall not be deemed to constitute a waiver of any other or succeeding breach or default. The failure of any party to enforce any of the provisions hereof shall not be construed to be a waiver of the right of such party thereafter to enforce such provisions.

11. Governing Law and Dispute Forum

The governing law for this Agreement shall be Colorado law. The parties shall initially attempt to resolve between themselves any disputes arising under this Agreement; however, if the parties fail to mutually agree to a resolution, then the exclusive jurisdiction and venue for litigation in this matter shall be the La Plata County District Court.

12. Attorneys' Fees

In the event this Agreement becomes the subject of litigation, the prevailing party shall be entitled to recover the reasonable attorneys' fees and costs it incurs from the losing party.

13. Assignment

This Agreement is not assignable by either party without the prior written consent of the non-assigning party.

14. Notice

Any notice or communication permitted or required by this Agreement shall be deemed received when personally delivered, emailed, or mailed properly addressed to the appropriate party at the address set forth below:

- Notices to the Contractor: 1540 CR 302 Durango, CO 81303; jmlaitsch@gmail.com.
- Notices to the District: 135 Burnett Dr. Unit 1, Durango, Colorado 81301; laura@region9edd.org.

IN WITNESS WHEREOF, the Contractor and District have caused this Agreement to be executed effective the day and year first above written.

Jessica Laitsch

Date

Laura Lewis Marchino, Executive Director, Region 9 EDD

Date

Attachment A -Scope of Work

The Contractor agrees to provide the following services to meet the District's intent to provide fiscal and oversight to the Southwest Colorado Council of Governments (SWCCOG) during the organization transition. The intent of the Scope of Work is to ensure there no decline in service between the SWCCOG and its various partners and vendors. It is understood that training of Region 9 employees regarding various responsibilities of the Contractor is needed.

- Transition all financial and program documentation to Region 9 and provide one-on-one question and answer, as well as training time, over the contract timeline to any and all Region 9 staff working on SWCCOG activities.
- Provide calendar of due dates and files of all SWCCOG grant, organizational and program financials and contracts.
- Draft SWCCOG budget for the period of Oct. 1, 2022 through Sept. 30, 2022 and for the 2023 calendar year.
- Provide access to Quickbooks, bank accounts, and update financial statements as of July 31, 2022.
- Pay all outstanding invoices as of July 31, 2022 and work with Region 9 staff to make sure there is a smooth financial transition.
- Submit all pending grant reports as of July 31st.
- Other duties as mutually agreed upon and documented

Reports

2022 SWCCOG Board Meeting Attendance

Current Members										Partner Organizations													
Jurisdiction	Member Name		Town of Bayfield		City of Cortez		City of Durango		Town of Ignacio	La Plata County		Town of Pagosa Springs	San Juan County	Town of Silverton	Dolores County	Town of Dolores	Town of Dove Creek	Town of Mancos	Montezuma County	Southern Ute	Town of Rico	Ute Mountain Ute	
Archuleta County	Alvin Schaaaf - Primary	Derek Woodman - Alternate	Ashleigh Tarkington - Primary	Katie Sickles - Alternate	Rachael Marchbanks	Drew Sanders - Alternate	Olivier Bosmans - Primary	Mark Garcia - Primary	Matt Salka - Primary	Chuck Stevens - Alternate	Andrea Phillips - Primary	Willy Tookey - Primary	Gloria Kaasch-Buerger - Primary	Steve Garchar	Ken Charles								
Jan	Present	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Present	Absent										
Feb	Present	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Present	Absent										
Mar	Absent	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Present	Absent										
April	Absent	Absent	Present	Absent	Present	Absent	Absent	Present	Absent	Present	Present	Present	Absent		Present								
June																							
July																							
Aug																							
Sept																							
Oct																							
Dec																							
Percent Attend	50%		100%		100%		75%	75%	75%		100%	100%	50%										
Dues Paid	★		★		★		★	★			★	★	★										

Present
 Absent

*removed notation to indicate remote attendance

Staff Report

To: SWCCOG Board of Directors
From: Laura Lewis Marchino, Jessica Laitsch, Shak Powers
Date: July 13, 2022

SWCCOG staff transitioned to Region 9 and the Regional Projects Manager, Shak Powers was hired and began work on June 20th. Jessica Laitsch has submitted her resignation as of July 27th and Region 9 would like to approve some contract hours to assist in her transition. Her position will be filled but the job description is not yet finalized. The transition provides an opportunity to fill needed skill gaps to benefit the integration and future sustainability.

Specific projects that staff has been working on since the March meeting include:

- Onboarding Regional Projects Manager.
 - Preparation for annual financial audit for fiscal year 2021.
 - Working with the SW All Hazards Advisory Council coordinator on various large purchases and 2022 grant application.
 - Regional Housing Alliance of La Plata County monthly meetings. Working on 2018-2021 financial review process. Assist with Interim Executive Director application process.
 - San Juan Resource Conservation and Development Council administrative support.
 - SWTPR meeting support. Provide assistance with application process for MMOF funds.
 - Regional Transit Coordinating Council meeting support.
 - Colorado Association of Regional Organization (CARO) meeting preparation.
 - Seeking funding opportunities for Digital Mobility Hub project.
 - Working with Region 9 staff on digitization of the RHA and SWCCOG's historic records.
 - Management of Zoom account.
 - Tracking of State legislation.
 - Ongoing communication with the Region 9 Executive Director and Region 9 staff.
-

Region 9 Update

To: SWCCOG Board of Directors
From: Laura Lewis Marchino, Region 9 EDD
Date: July 16, 2022

Below are highlights of **Region 9's work on the behalf of the SWCCOG in May and June.** The bullets are taken from Region 9's monthly report of activities to our Board of Directors. Questions regarding the below are welcome.

MAY

- Stephani started the SWCCOG digitizing project.
- 6th, 13th, 19th, 27th – Weekly check-ins with Jessica.
- 11th – Jessica and Laura conducted Project Manager interviews and follow-up.
- 12th – Laura attended regional broadband monthly zoom meeting.
- 12th – Laura met with Vicki Schaffer who coordinates the All-Hazard grants.
- Worked to secure SJRCD Board member.
- 16th – Hired Project Manager to start June 20th.
- Review and aligning SWCCOG and Region 9 policies.
- Laura outreaching DOLA regarding SWCCOG grant extensions.
- Reviewing and aligning health insurance and employee benefits to transition to Region 9.
- 18th – Laura met with SWCCOG Chair, Andrea Phillips.
- 23-25th – Laura attended Mountain Connect Broadband Conference.
- 31st – Laura participated in broadband mapping demonstration with Breaking Point Solutions and Archuleta broadband representatives.
- Laura working with Patrick Rondinelli regarding Region 9 eligibility for DOLA funds.
- 29th – Stephani met Jessica at the SWCCOG offices to get files for scanning project.
- Changing SWCCOG checking account signatures.
- 31st – Laura met with Keith Kranker and Beth Kremer regarding Silverton broadband and next steps.
- Combined MailChimp account with Region 9 and SWCCOG included in Region 9 newsletter.
- Reducing footprint at Housing Solutions office.
- Stephani working on SWCCOG scan project.

JUNE

- Received 9 SWCCOG related inquiries.
 - 1st – Jessica and Laura did some organizing and furniture assessment for Project Manager office.
 - 2nd – Laura attended regional broadband meeting for technical folks to work on Updated Regional Broadband plan.
 - 3rd – Laura and Jessica had scheduled check-in.
-

Region 9 Update

- 9th – SWCCOG Executive Committee meeting.
- 9th – Regional Broadband partners meeting.
- Finalized Updated broadband plan contract.
- 15th – Laura met with ISP and fiber contractors Deeply Digital and Clearnetworx regarding the Broadband Plan update and potential projects.
- 21st – Shak and Laura attended Broadband Colorado webinar on funding Letter of Intent.
- 22nd – Shirley, Laura, and Jessica met with Region 9’s auditor to discuss the COG’s organizational and financial transition.
- 22nd – Shak met with Empire Electric, Montezuma County and City of Cortez to discuss common interests.
- 23rd -- Shak met with Emily Lashbrooke with Pagosa CDC.
- 24th – Shirley, Laura, and Jessica met with the COG’s auditor for additional input on COG’s organizational and financial transition.
- 27th -- Shak met with Bill Woodard of DB Tech NM to discuss budgetary numbers for projects.
- 27 -- Met with Corey Bryndal for project background
- Shak hosted meeting to get direction on Letter of Intent
- 28th -- Shak met with Diane Kruse to gather more project background
- 29th – Shak met with Doug and Casey from Clearnetworx for project background
- 29th – Shak met with Willy (County) and Gloria (Town) in Silverton regarding housing and broadband projects.
- Stephani finalized the SWCCOG scan and shredded on the 28th.
- Shak reached out to Axis, and public health departments to begin work on reciprocity agreements for licensing of behavioral health crisis transports

Legal Review: N/A

Fiscal Impact: Nothing in addition to Region 9 monthly Admin Fee of \$1,000 and Regional Projects Manager salary.

Staff Recommendation: None

Broadband Report

To: SWCCOG Board of Directors
From: Laura Lewis Marchino, Shak Powers
Date: July 13, 2022

Since the last Board meeting, Laura attended the Mountain Connect Broadband Conference and continues to meet with broadband stakeholders. Work on updating the Regional Broadband Plan is underway and being paid out of the COG budget. Since Shak joined as the Regional Projects Manager, he has been spending the majority of his time getting updated on Broadband. He will begin leading the monthly broadband meetings that include IT and ISP personnel. Below are some highlights and Shak will be available at the meeting in case there are any questions.

- June 22 Shak met with Empire Electric, Montezuma County and City of Cortez to discuss common interests
- June 23 Shak met with Emily Lashbrooke, Pagosa CDC
- June 27 Shak met with Bill Woodard of DB Tech NM to discuss budgetary numbers for projects
- June 27 Shak Met with Corey Bryndal, Region 10, for project background
- June 27 Shak Hosted Team lead meeting to get direction on Letter of Intent to apply for upcoming broadband funds
- June 28 Shak met with Diane Kruse to gather more project background
- June 29 Shak met with Doug and Casey from ClearNetworkx for project background
- June 29 Shak met with Willy and Gloria in Silverton
- June 30 Shak met with City of Cortez officials to discuss support for regional plan
- June 30 began exploring mapping software
- July 6 Met with Eric and Emily in Pagosa as well as Derek and Andrea (County and Town Managers)
- July 7 introduced leadership at EEA to Doug and Casey with Clearnetworkx/Deeply Digital to discuss how using pole attachments could work
- July 8 Attended Highway 151 meeting with Archuleta, La Plata, LPEA, SUIIT, Corey
- Discussed Capacity with Region 9 Leadership to take on Regional Broadband
- Presented request for support to Archuleta County July 5; EEA July 8; Montezuma and Silverton July 11; City of Cortez July 12; San Juan and La Plata July 13
- Working on Letter of Intent highlighting priority projects for the Colorado Broadband Office by July 18 and attached is a copy of the presentation.

Consensus for Region 9/SWCCOG to submit LOI and respond to middle mile and capital projects NOFOs on behalf of region.

Fiscal Administration Report

To: SWCCOG Board of Directors
From: Laura Lewis Marchino, Jessica Laitsch
Date: July 13, 2022

Comments: The SWCCOG is contracted with a number of small organizations to assist with fiscal and administrative management. The intent is to help these small agencies comply with basic administrative requirements at minimal cost, as well as to provide a modest revenue stream for the SWCCOG. Below are brief summaries of the current activities of these various organizations:

Colorado Association of Regional Organizations (CARO):

CARO met on July 11, 2022. CARO is in the process of ending its status as a non-profit organization. There is currently about \$30K in the bank account that is used for primarily for meeting expenses and the SWCCOG charges \$880 a year in administration. The fiscal agent role will be transferred to Region 9.

Regional Housing Alliance of La Plata County (RHA):

The RHA is taking steps to reestablish as an active organization and has been meeting on a monthly basis. Current projects include an application process to hire an interim Executive Director and a review of the annual financial statements for the fiscal years 2018-2021. The next meeting will be held August 4, 2022 and will include a review of applications received for the Interim Executive Director position. With Jessica's transition, Shak and Laura will determine the SWCCOG's future role as serving as the admin for this organization was not intended to be permanent.

San Juan Resource Conservation and Development Council (SJRC&D):

The next SJRC&D meeting will be held September 8, 2022. Todd Weaver with Archuleta County has begun serving as the SWCCOG's appointee to the Council. The third Council member has expressed his intent to resign, staff will provide a verbal update on next steps during the Board meeting. There is interest in whether Region 9 or SWCCOG can serve as the board moving forward. Stephani will be helping to update the website. As a replacement for Jessica is needed, staff is still determining where these administration duties will land.

Southwest All Hazards Advisory Council:

Staff is working with the SWAHAC Coordinator on a number of projects and large purchases. The SWCCOG is eligible for reimbursement of certain management and administration costs for managing these grants. Staff and legal are exploring whether this program needs to stay under the SWCCOG tax id or not. Shirley has experience with this program and has agreed to manage financials.

Fiscal Administration Report

Southwest Colorado Incident Management Team (SWIMT):

An application for 2022-23 funding has been submitted and SWIMT is awaiting notification of funding decisions. The SWCCOG is eligible for reimbursement of certain management and administration costs for managing this grant. Staff and legal are exploring whether this program needs to stay under the SWCCOG tax id or not. Shirley has experience with this program and has agreed to manage financials

Grant Updates

To: SWCCOG Board of Directors
From: Laura Lewis Marchino and Jessica Laitsch
Date: July 13, 2022

Comments: **Grants:**

All Hazards - 2019, 2020, 2021

- Homeland Security funding
- Supports emergency management and first responders
- \$529,953
- Includes funding for staff, overhead, and travel costs related to grant administration up to 5% of total grant award.
- Projects managed by SWAHAC Homeland Security Grant Coordinator, SWCCOG assists with grant management
- **An application in the amount of \$198,566 for the 2022 grant was submitted in May**

Southwest Incident Management Team (SWIMT)

- Sept 2021 – May 2022
- \$24,700
- Negotiated 10% administrative fee.
- Funding to support incident management training
- Funding to support Emergency Managers and other first responders during emergencies
- SWCCOG staff works with SWIMT co-coordinators to manage grant and activities
- **An application for the 2022-2023 grant has been submitted**

CDOT FY2022 5310 Funding

- \$43,400
- Includes funding for SWCCOG staff, supplies, and travel costs related to transit coordination.
- Implementation of the Digital Mobility Hub from CDOT FY2021 5310 Mobility Management
- Ongoing support of Regional Transit Coordinating Council

DOLA REDI 21-240 Montezuma Orchard Restoration Project (MORP)

- \$150,000
 - MORP will reimburse staff costs related to grant administration.
 - Will provide funding for building to house equipment and eventually apples and other products
 - Region 9 staff overseeing with SWCCOG and all is going smoothly.
-

Grant Updates

- **An extension was granted to December 31, 2022 and the expectation is all will be completed ahead of schedule.**

CDOT TPR FY21-22 Funding – Ended 6/30/2022

- The TPR is funded through an annual Purchase Order, for \$22,100.
- This funding covers staff time related to TPR goals and administration of the TPR meetings and travel costs for TPR representatives to attend monthly STAC meetings. (This funding is expected to be renewed for the same amount)
- Awaiting PO for FY 22-23

DOLA 8824 – 2019 Technical Assistance – Ends 8/30/2022

- \$20,000 - CDL Program Development
- Heather Otter with Region 9 is coordinating CDL activity and contractors.
- **A request to extend the contract with a revised scope was approved in June with a focus only on the CDL component. Region 9 provided \$15K of match.**

Grant Requests Pending:

DOLA CNL

- SWCCOG submitted a broadband application to DOLA in late April for a \$400,000 project, with \$200,000 match provided by La Plata County.
- Project will fund establishing a carrier neutral location in the historic Post Office building on Main Avenue in Durango. The location is near a current fiber drop and will allow for the County, Durango, private providers (Ting) Region 10 and eventually CDOT access to fiber connection points. The basement, which was the former IT office, meets all the requirements and will be utilized for this purpose.

FTA DIGITAL MOBILITY HUB

- Notification was received that the SWCCOG was awarded \$350,000 for the Digital Mobility Hub project. Staff is seeking options for the required \$80,000 in matching funds. \$80,000 request for matching funds through CDOT MMOF was denied.
- Shak Powers will be leading implementation if the project moves forward

DOT DIGITAL MOBILITY HUB

- \$350,000 – **Due to notification of FTA award for the Digital Mobility Hub project (see above), staff expects to withdraw this application**
 - Application submitted in May 2022
-

Housing Report

To: SWCCOG Board of Directors

From: Jessica Laitsch, Shak Powers

Date: July 13, 2022

The SWCCOG Housing Subcommittee has put a temporary hold on their regular meetings pending specific projects for discussion and giving time for Shak to get up-to-speed. Below are highlights of activities since the last meeting.

- Shak has met with Willy, Gloria, Beth (San Juan); Derek, Andrea, and Emily (Archuleta) regarding housing and will continue to meet with other leaders in the region.
- Shak has met with Western Slope Tiny homes and discussed prices for developments.
- Shak has talked with Todd Rossignol, Higher Purpose Homes, and mobilized teams to help him find suitable locations for setting up a home manufacturing facility. He is looking at a couple of locations around Mancos.
- Shak is beginning a SWOT analysis of housing in the region.
- Shak attended Regional Housing Authority virtually on July 7th. The RHA was covered by Jessica and Laura and Shak will be looking at those duties over the next couple of months. The RHA is looking for an interim Director.

Transportation Report

To: SWCCOG Board of Directors
From: Jessica Laitsch
Date: July 13, 2022

Comments: Transportation:

There was a SWTPR meeting held on June 9, 2022. The meeting included award decisions on the MMOF application process, approval of an extension request for previously awarded MMOF funds, and a CDOT planning update.

The next meeting will be held at 9:00 a.m. Thursday, August 11, 2022.

Transit:

The last Transit Council meeting was held May 19, 2022 at the Road Runner Transit Bus Barn. The discussion included the planned development of a transportation plan for La Plata County. There will be a Transit Council meeting held on July 14, staff will provide a verbal update of any highlights from that meeting.

The SWCCOG was awarded 2022 Transit coordination funds through CDOT, and recently received notification of award through the FTA Innovative Coordinated Access and Mobility program, to begin implementation of the Digital Mobility Hub project. Staff will be seeking options for matching funds for the FTA award.
